**Trails Regional Library Board of Trustees**

**Minutes of March 20, 2019**

1. **Call to order**

The Trails Regional Library Board met on March 20, 2019 at the Leeton Express Branch. President, Scotty Walker, called the meeting to order at 6:58p.m.

1. **Roll Call**

Board members attending: Scotty Walker, Ron McMullin, Judy Tyler, Judy Wolter, Marcy Bryant, Warren Fenske, Mike Greife, Jeany McGowen and JoLynne Soendker. Unable to attend: Amanda Travis. On duty staff attending: Rochelle McCaulley, Director, Anita Love and Kyle Constant. Off duty staff/Public attending: Kim Holger and Paula Walker.

1. **Public Comments**

There were no public comments.

1. **Consent Agenda**

President, Scotty Walker called for questions on the Consent Agenda.

Mike Greife made a motion to approve the consent agenda. Ron McMullin seconded the motion and the motion passed with 9 Ayes and 0 Nays.

1. **Unfinished Business**

n/a

1. **New Business**

**a. Anonymous public complaint.** Legal counsel set forth direction for Director, Rochelle McCaulley, to report to the Board on the anonymous complaint about two Trails Regional Library Board members, which was received by the Johnson County Commissioners and Clerk. A copy of the complaint was sent to Rochelle via email from the County Clerk. Copies of the document was disseminated for the Board to read. Legal counsel advised Rochelle to inform the Board to take no action on the complaint. This is due to the public complaint being anonymous. However, the Board must be made fully aware of what the complaint was about. Discussion ensued. Scotty Walker informed the board of his feelings about the anonymous public complaint and his disagreement with the allegations it brought forth. No action could be taken by the Board.

**b. Trails Regional Library Core Values.** Rochelle introduced the 3 Core Values of the Library; We are kind, We are inclusive, We are open. All staff are being held to the Core Values and were introduced to them during staff training day in February. Attractive framed posters are being hung in a prominent place in all eight branches.

**c. Future training opportunities.** Included in the board packets was a list of potential topics for board trainings and speakers. Rochelle asked the Board members to indicate which trainings they would be interested in. The goal is to dedicate a small section of time at monthly meetings to provide these learning opportunities. The goal is to start these trainings during FY 2020. Discussion ensued.

**d. Library Board future re-appointments and/or vacancies.** Rochelle directed the members to look over Board of Trustees list and affiliated term limits. Judy Wolter reported that her date of expiration for her second term is incorrect. This is due to her being appointed to fulfill an unexpired term when she was first appointed to the Board. Rochelle will relay the information to the Johnson County Commission to review these concerns further.

Rochelle reported that she has spoken with Amanda Travis, who is filling an un-expired term that is set to expire on June 30, 2019, and Amanda is interested in being appointed to the Board for her first term.

Ron McMullin and Scotty Walker, whose first terms on the board expire June 30, 2019, both mentioned they would be interested in being appointed for a second 4-year term.

Judy Tyler made a motion to recommend for reappointment to the Library Board of Trustees, Amanda Travis and Ron McMullin representing Lafayette County and Scotty Walker to represent Johnson County. Mike Greife seconded the motion and the motion passed with 9 Ayes and 0 Nays.

**e. Library Foundation Board future vacancy.** Rochelle informed the Board that Foundation Board member Karen Vialle has tendered her resignation. Her vacancy will occur after the May 22, 2019 meeting. Ron McMullin recommended his wife, Sharol McMullin as Karen’s replacement on the Board due to her dedication and long standing history as a previous Trails Regional Library Board of Trustees President. Mike Greife moved to approve Sharol McMullin to full fill the vacancy on the Foundation Board. JoLynne Soendker seconded the motion and the motion passed with 9 Ayes and 0 Nays.

1. **Discussion and Announcements**

**a. Upcoming tasks/activities for District Administration.** Kyle Constant reported that all department heads are busy working on their FY2020 budgets and performing personnel evaluations. Facilities staff is concentrating on completing work orders. The IT staff recently attended a MOREnet training on server software and they are looking at increasing network speed in branches. The Services staff is working on the 2019 Summer Reading Program whose theme is Space. The staffing changes in the Technical Services department have worked out really well. And finally, the courier run will be shortened by one day to free up the courier to help with facilities projects and decrease expenses.

**b. Upcoming tasks/activities for Branch Administration.** Anita Love reported that the district is back to being fully staffed. The branch staff is in its third week of the “Self-Directed Achievement” training program. The new program is going very well. Branch Managers’ evaluations are beginning. As soon as the manager has gone through the evaluation process with Anita, they will begin the process with their staff. The big push in the branches for April and May are school visits, where they discuss the upcoming Summer Reading Program and help children sign up for library cards.

Rochelle then reported that the Corder lease has been received, signed and mailed back to the Corder Aldermen. There were no changes to the existing lease. She also provided a brief insight to when she attended Missouri Library Association Library Advocacy Day in February.

1. **Adjournment**

President, Scotty Walker, adjourned the meeting at 8:28p.m. The next meeting will be at 7:00p.m. on April 17, 2019 at the Waverly Branch.

 April 17, 2019

Board Officer Date of Approval