

Minutes of Trails Regional Library Board of Trustees Meeting May 17, 2023

1. Call to Order

The Trails Regional Library Board met on May 17, 2023, at the Warrensburg branch and was live streamed for the public. President Scotty Walker called the meeting to order at 7:00 p.m.

2. Roll Call

Board members attending: Carlin Dillon, Sandy Henke, Goldie Edwards, Bekki Currier, Ron McMullin, Scotty Walker, Jane Beal, Patty Long, Judy Wolter, and Judy Tyler. On duty staff attending: Jackie Hawes, Director, Luke Ciccone, and Jae Steinkuhler. Guests attending: Jennifer McCue, Debbie Kirchhoff, Amy Franklin, Barbara Seitter, and Kendra Redden, all off duty staff; David Thompson, Diane Thompson, Linda Norcross, Sharol McMullin, and Will Grauberger.

3. Message from the Board President – Scotty Walker

No message was given.

4. Public Comments

Will Grauberger addressed the Board about his concerns regarding the Warrensburg branch which he believes is not a safe environment for families. He believes we are catering more to the homeless population rather than the taxpayers who should also be considered. Some of the bathrooms are closed and the others are overused and not kept clean. With drug use being a problem he is worried about his children being exposed, especially to fentanyl. He is selfish about the safety of his family and questioned what the Board is doing about this issue. Lengthy discussion ensued and steps that have been taken during the past two years to improve the situation at the branch were stated. Problems with the homeless population are common in many of our libraries throughout the state.

Director Hawes gave Mr. Grauberger her business card and encouraged him or his wife to contact her with concerns. Mr Grauberger thanked the Board for listening to his concerns. There were no online public comments.

Jae Steinkuhler welcomed everyone to the Warrensburg branch and stated that staff is getting ready for the Summer Reading Program, with the theme “All Together Now”. This will be kicked off on Friday, May 26, and everyone can attend to help decorate the parking lot with this theme.

5. Consent Agenda

- a. Minutes – It was noted that Doug Harris’ name had not been listed as a guest at the April meeting. Goldie Edwards made the motion, with second by Carlin Dillon, to approve the April minutes with the addition of the name of Doug Harris to the list of guests. Roll call vote was taken with the following results: Carlin Dillon – Aye; Sandy

Henke – Aye; Goldie Edwards – Aye; Bekki Currier – Aye; Ron McMullin – Aye; Jane Beal – Aye; Patty Long – Aye; Judy Wolter – Aye; Judy Tyler – Aye; and Scotty Walker – No. Motion passed with 9 Ayes and 1 Nay.

- b. Financial report: General Fund – Sandy Henke stated that she believes that trash service with Republic is too high. Director Hawes reported that she is looking into options with other companies for this service. President Walker noted that we had overspent in several categories and he is also concerned with the cost of insurance. Director Hawes explained that our rates had increased and because we must have insurance, we must pay it. He was also concerned with the cost of processing tools. Sandy Henke is concerned with the cost of travel and questioned whether meetings could be held online as they were during Covid. It was explained that this covers the cost of travel of Board members as well as staff and also that it is good for staff to attend in-person meetings as well as meeting online. Courier costs were also questioned and it was explained that this includes the cost of our consortium charges for Evergreen which is a set fee. Following discussion motion was made by Jane Beal, with second by Patty Long to approve financial report: general fund. Roll call vote was taken with the following results: Carlin Dillon – Aye; Sandy Henke – No; Goldie Edwards – Aye; Bekki Currier – Aye; Ron McMullin – No; Jane Beal – Aye; Patty Long – Aye; Judy Wolter – Aye; Judy Tyler – Aye; and Scotty Walker – No. Motion passed with 7 Ayes and 3 Nays.
- c. Financial report: Designated Gifts – Motion made by Judy Wolter, with second by Jane Beal to approve financial report: designated gifts. Roll vote was taken with the following results: Carlin – Dillon – Aye; Sandy Henke – No; Goldie Edwards – Aye; Bekki Currier – Aye; Ron McMullin – Aye; Jane Beal – Aye; Patty Long – Aye; Judy Wolter – Aye; Judy Tyler – Aye; and Scotty Walker – Aye. Motion passed with 9 Ayes and 1 Nay.
- d. Financial report: Approval of Invoices & Checks – Motion made by Patty Long, with second by Judy Wolter, to approve financial report: approval of invoices & checks. Roll call vote was taken with the following results: Carlin Dillon – Aye; Sandy Henke – Aye; Goldie Edwards – Aye; Bekki Currier- Aye; Ron McMullin – Aye; Jane Beal – Aye; Patty Long – Aye; Judy Wolter – Aye; Judy Tyler – Aye; and Scotty Walker – Aye. Motion passed unanimously.

6. Unfinished Business

- a. **Consider approval to revise the Trails Board of Trustees Bylaws Article III- Membership, Section 2 – Term of Office to 3 consecutive full four-year terms**
President Walker stated that he had originally brought up amending the bylaws because three Board members would be leaving at the end of June and that the current Board is basically new. He wanted to ensure that there would be stability on the Board. Somehow the issue became politicized and he wanted everyone to be

aware that this was not a coup or a power trip on his part. He, Judy Wolter, and Ron McMullin all want what is best for the library and want it to run smoothly.

Carlin Dillon made a motion to approve revising the Trails Board of Trustees Bylaws Article III-Membership, Section 2-Term of Office to 3 Consecutive Full Four-Year Terms, with second by Sandy Henke. Following discussion, roll call vote was taken with the following results: Carlin Dillon – No; Sandy Henke – Abstain; Goldie Edwards – No; Bekki Currier – No; Ron McMullin – Yes; Jane Beal – No; Patty Long – No; Judy Wolter – No; Judy Tyler – No; and Scotty Walker – Yes; Motion defeated with 2 Ayes, 7 Nays, and 1 Abstention.

b. Discussion on ADP

Sandy Henke stated that she was familiar with another company which had been using ADP but had quit and was now saving money by having their payroll done locally. Director Hawes related that even though there had been numerous glitches in the past, most of those have been eliminated. There is more in-depth training which our organization can utilize. Staff members can access their data at any time. Carlin Dillon asked the director if, in her opinion, she believes this system is cost effective. She replied in the affirmative and stated that even more benefits are available to us. We are not tied in with a contract but in the future could be locked in with a 36-month price agreement, which is renewable when it runs out.

7. New Business

a. FY 2024 Meeting Dates and Locations

President Walker asked for approval of FY2024 meeting dates and locations, noting that they are subject to change if necessary. Motion made by Carlin Dillon, with second by Jane Beal, to approve FY 2024 dates. Show of hands was taken with 9 Ayes and 1 abstention. Motion passed.

b. Consider Approval of the Technology Disposal List and Recommended Disposal Methods

Jane Beal made a motion, with second by Patty Long, to approve the list of disposal methods for out-of-date technology. Show of hands was taken with unanimous approval.

c. Consider Approval of Program Coordinator Credit Card with Credit Limit of \$4K

Director Hawes asked for Board approval for a credit card for Catherine McLaughlin, the recently hired Program Coordinator, who is to begin her duties on June 5. Judy Wolter commented that she will be purchasing supplies for all the branches. Judy Wolter made a motion to approve a credit card with a limit of \$4,000 for the Program Coordinator. The motion was seconded by Jane Beal and roll call vote was taken with the following results: Carlin Dillon – Aye; Sandy Henke – No; Goldie Edwards – Aye; Bekki Currier – Aye; Ron McMullin – Aye; Jane Beal – Aye; Patty Long

– Aye; Judy Wolter – Aye; Judy Tyler – Aye; and Scotty Walker – No. Motion passed with 8 Ayes and 2 Nays.

d. FY 2024 Budget Draft Review

Carlin Dillon inquired about funds which had been set aside in the past for the Knob Noster parking lot and repair of the Concordia building’s north wall. Discussion ensued over whether we needed to obtain bids from local companies to do the required work or whether it is necessary to contact Sourcewell to bid these jobs within their contractors. It was explained that some smaller jobs have been bid out and completed by local contractors but when the scope of work is not known or something needs immediate attention, the option to use Sourcewell is helpful.

President Walker stated that we need to stick to discussion of the draft budget. As there were no further comments, Board moved on to discussing designated gifts.

e. Discussion on Designated Gifts

President Walker stated that he had checked into the interest being received on the designated gifts money that is invested. He reported that on \$357K we had only received \$353 in interest last year and he believes the money should be moved to another place. Director Hawes stated that financial services must be bid out. Discussion ensued, following which Sandy Henke made a motion tasking Director Hawes with obtaining bids on financial services and investments to obtain a better interest rate. Motion was seconded by Carlin Dillon and roll call vote was taken with the following result: Carlin Dillon – Aye; Sandy Henke – Aye; Goldie Edwards – Aye; Bekki Currier – Aye; Ron McMullin – Aye; Jane Beal – Aye; Patty Long – Aye; Judy Wolter – No; Judy Tyler – Aye; and Scotty Walker – Aye. Motion passed with 9 Ayes and 1 Nay.

8. Announcements

There were no announcements.

9. Adjournment

President Walker adjourned the meeting at 9:31 p.m.

Board Officer

Date of Approval