

Meeting Minutes

Trails Regional Library Board of Trustees
Wednesday, September 18, 2024 at 7:00pm
Waverly Branch, 203 E Kelling Waverly, MO

1. Call to order

- a. Time meeting began: 7:00pm
- b. Called to order by: Patty Long, board president

2. Roll Call

- a. Board members present in person: Dan Brigman, Patty Long, Jane Beal, Bekki Currier
- b. Board members present online: Leanna Watts, Carlin Dillon, Paul Polychronis (joined 7:03pm)
- c. Board members absent: Mike Elder, Goldie Edwards, Chris Fillpot
- d. On Duty Staff present: Jackie Hawes, Library Director; Amy Boland, Waverly Branch Manager
- e. Guests present: Sharol McMullin, TRL Foundation President; Mark Shroer, TRL Foundation Vice President

3. Public Comments

- a. Branch Manager - Waverly Branch Manager, Amy Boland
 - i. Branch Manager since 2010
 - ii. Deadman wall being repaired - has been leaking
 - iii. Soulfire Collective training is on-going

4. Consent Agenda

- a. Minutes
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Motion by Jane Beal to approve the Consent Agenda

Second by Dan Brigman

All Ayes - Motion Passed

5. Unfinished Business

None

6. New Business

- a. Presentation of FY 2024 audit - Laura Gillum
 - i. Something came up and Laura was unable to join us

- ii. Paul requested we place the presentation of the audit back on the agenda for next month if Laura is able to attend. Jackie will reach out to request she attend next month.
- b. Trails Regional Library Foundation annual report - Sharol McMullin
 - i. Started book sales back up at branches that were requesting. Corder, Lexington, Knob Noster, Warrensburg are having sales. Money from the sales go right back to their branch.
 - ii. Campaign to re-educate the public about the books-by-mail program. Free service available to those who cannot come into the library.
 - iii. Switched from Community Foundation of the Ozarks to Edward Jones. Every 3, 6, 9, & 12 months money will be accessible.
 - iv. Reviewing their brochure & updating.
 - v. 10 member board - 1 short right now, looking for someone from Johnson Co.
- c. Consider approval of Warrensburg Branch Manager credit card with credit limit of \$1k
 - i. Kristen U. Masters in Library Science. Has been working at Mid-Continent as an assistant branch manager.

Motion by Jane Beal to approve a credit card with a limit of \$1,000 for the Warrensburg Branch Manager

Second by Dan Brigman

All Ayes - Motion Passed

- d. Update on grant partnership with UCM
 - i. Communication issues have delayed progress. Trails will be meeting tomorrow to go over documents and scope of the grant.
 - ii. Digital Navigators work with them 2-3 months. All branch front-line staff would get the basic training as well. One person from each branch would be designated to get the higher-level training and be able to teach work-force certification classes.

7. Announcements

- a. UCM Homecoming Parade - will the Library have a presence? No, not this year b/c of the change of branch manager.
- b. Banned Books Week
- c. Oct 14 All Staff PD - last with Brandi Sanchez w/ Soulfire Collective
- d. Open House @ Holden Branch (flyer) 11am on Oct 26
- e. Anita Love's report - KC Star subscription
 - i. They will not send an invoice, but want payment. Also, it requires we pay for an online subscription, but we can't use it b/c we are a public library.

8. Adjournment

- a. Time meeting concluded: 7:31pm

Upcoming Meetings:

Board Meetings – FY 2025

October 16, 2024 - Corder

November 20, 2024 - Concordia

December 18, 2024 - Warrensburg