

# **Meeting Minutes**

**Trails Regional Library Board of Trustees**

**Wednesday, January 15, 2025 at 7:00pm**

**Warrensburg Branch - 432 N Holden, Warrensburg, MO**

## **1. Call to order**

- a. Time meeting began: 7:00pm
- b. Called to order by: Patty Long, Board President

## **2. Roll Call**

- a. Board members present in person: Chris Fillpot, Goldie Edwards, Patty Long, Bekki Currier, Jane Beal, Carlin Dillon
- b. Board members present online: Leanna Watts
- c. Board members absent: Dan Brigman, Mike Elder
- d. On Duty Staff present: Jackie Hawes, Library Director
- e. Guests present: Kendra Redden, Odessa Branch Manager

## **3. Public Comments**

- a. Warrensburg Branch Manager - Kristin Urfer
  - i. Not present since we were at Warrensburg last month

## **4. Consent Agenda**

- a. Minutes
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Motion by Carlin Dillon to approve the Consent Agenda

Second by Jane Beal

All Ayes - Motion Passed

## **5. Unfinished Business**

- a. None

## **6. New Business**

- a. Consider approval of the revised bylaws

Motion by Carlin Dillon to accept the bylaw revisions as noted

Second by Chris Fillpot

All Ayes - Motion Passed

- b. Consider approval to enter into agreement with The Wilson Group for finishing the roof replacement at the Warrensburg Branch

Motion by Goldie Edwards approve to enter into agreement with The Wilson Group for finishing the roof replacement at the Warrensburg Branch

Second by Jane Beal

All Ayes - Motion Passed

- c. Consider approval to enter into agreement with The Wilson Group for walkways/stairs improvements at the Warrensburg Branch
  - i. Are we going to make it straight and turn? No, will follow the natural curve of the land.
  - ii. There will be a ramp at the back door, so landing will be reconfigured
  - iii. Completely ruled out trying to put parking back there? No, not completely.
  - iv. Would putting the walkway closer to the building work better if we move forward with putting in an amphitheater?
  - v. Does the wifi reach there? Possibly. This may cause a problem after hours.
  - vi. In the future, could we have a diagram, or some visual representation of the plan for a project? Yes

Motion by Jane Beal to approve entering into agreement with the Wilson Group for walkways/stairs improvements at the Warrensburg Branch

Second by Chris Fillpot

All Ayes - Motion Passed

- d. Discussion on TRL Foundation
  - i. How the foundation is structured was discussed - there are only directors, no general members
  - ii. Jackie & Patty attend foundation meetings, but don't have a vote.
  - iii. Jackie notices their meetings to meet requirements, puts together their packet, tracks financial statements, and is expected to present those statements and reports
  - iv. Donors don't always realize they can donate to the library directly, they do not always have to go through the foundation
  - v. Originally there were two grants with matching funds. Cobb Foundation & Gobbert Foundation - both are attached to Bank of Odessa, so the account had to be made there
  - vi. Jackie suggests the library board should form a committee to meet with a committee from the foundation
  - vii. Who is on the Foundation Board? Mark Shroer, Sharol McMullin, Sharon Wagner, Deana Aversman, Becky Clear, Julie Begemann, Peggy Gilmore, Judy Wolter, and Bobbie Erickson

- viii. Jackie recommends that a letter is written from the board to the foundation.  
Tell them our concerns and ask for a special meeting
- ix. Next TRL Foundation Board meeting is scheduled for February 5, 7pm at  
Warrensburg Branch

Motion by Carlin Dillon to allow Jackie to accept checks from Odessa Clothes Closet and apply them to the principle of the Odessa building fund

Second by Goldie Edwards

All Ayes - Motion Passed

Motion by Jane Beal for the board to send a letter to the Trails Regional Library Foundation for their February packet with our concerns and request a special meeting between a committee of our board and a committee of their board to discuss goals, and objectives of both groups.

Second by Carlin Dillon

All Ayes - Motion Passed

It was decided Goldie Edwards will compose the letter and share it with Jackie Hawes to be shared with the foundation.

## **7. Announcements**

- Board of Trustees (Johnson County) vacancy
- Lucet - used to be New Directions - employee assistance plan
- Trailblazer award - 1st quarter apps have been sent
- Library Advocacy Day - Feb 4 - Jackie will send invitation-9:30-5, no lunch served
- Beverly "Bev" Hewitt, employee retired Nov 1, died Jan 3. She worked for TRL for 39 years.

## **8. Consider Approval to go into Closed Session 610.021 (13) - Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...**

## **9. Adjournment**

- a. Time meeting moved to close session: 8:25pm
- b. Time meeting adjourned: 9:19pm

Motion by Bekki Currier to move into Closed Session

Second by Carlin Dillon

All Ayes - Motion Passed