

## **Meeting Minutes**

### **Trails Regional Library Board of Trustees**

**Tuesday, February 25, 2025 at 7:00pm**

**Knob Noster Branch, 202 N Adams, Knob Noster, MO**

**1. Call to order** a. Time meeting began: 7:00pm

b. Called to order by: Patty Long, Board President

**2. Roll Call** a. Board members present in person: Carlin Dillon, Goldie Edwards, Patty Long, Jane Beal,

b. Board members present online: Mike Elder (by phone), Leanna Watts (stream), Dan Brigman (stream)

c. Board members absent: Chris Fillpot, Bekki Currier

d. On Duty Staff present: Lauren Sweeney, Knob Noster Branch Manager & Jackie Hawes, Library Director

e. Guests present: Adam Sommer, Trails Library attorney

**3. Public Comments** a. Branch Manager – Lauren Sweeney, Knob Noster Branch Manager

i. New manager, started in December part-time and full-time in January

ii. Focusing on community outreach and getting to know the patrons

iii. Partnering with Bread and Brew for a focaccia bread workshop.

liii. New full-time employee starting soon

**4. Consent Agenda** a. Minutes (Will have to be approved at the March meeting)

b. Financial report: General Fund

c. Financial report: Designated Gifts

d. Financial report: Approval of Invoices & Checks

Motion by Jane Beal to approve the Consent Agenda.

Second by Carlin Dillon

All Ayes - Motion Passed

## **5. Unfinished Business**

### **a. Discussion on TRL Foundation**

- I. Need four people for the committee, Jane and Leanna have volunteered. Mike volunteered (unavailable last 2 weeks in March), Dan
- II. In person meeting in Warrensburg
- III. Foundation Member reached out to Goldie asking why they were mentioned in our last meeting. Goldie informed them that we discussed whether there was a need for the two groups to meet and the Board decided to request a meeting due to wanting to understand the Foundation role better and that of the Director's role with the Foundation.

## **6. New Business**

### **a. Soulfire Collective final report**

- I. Review presentation given by Brandy Sanchez
- II. 6-week online sessions
- III. 93% of managers felt that the LLA program met or exceeded expectations.
- IV. Followed by three 1-on-1 coaching sessions
- V. 93% of staff felt that the program met or exceeded expectations
- VI. Jackie agrees there has been a huge difference as the program progressed with the improvement of workplace culture.
- VII. Jackie has asked Brandy to put together quotes for continued coaching sessions as needed.

### **b. Bookmark contest**

Would the Board be available to judge the final round?

three age groups 0-4, 5-8, and 9-12

All Ayes - Motion Passed

c. Consider approval of memorial bench at the Holden Branch

Motion by Goldie to Notify the city of Holden that we approve their plan for the memorial bench to be placed in front of the Holden Branch.

Second by Jane

All Ayes - Motion Passed

d. Consider approval of a budget amendment to transfer \$7,781.35 from designated gifts to the general fund (\$7,765 was approved in the FY25 budget)

Motion by Jane Beal to amend the budget to transfer \$7,781.35 from the designated gifts to the general fund to close the Hartmetz fund.

Second by Goldie Edwards

All Ayes - Motion Passed

e. Consider approval of revised strategic plan

Motion by Carlin to accept the revised strategic plan.

Second by Leanna Watts

All Ayes - Motion Passed

f. Discussion on walkways/stairs improvement project at the Warrensburg Branch that was approved at January meeting

- I. Will want to hold off on the back area due to future projects but do need the front to be renovated.

- II. Do want something at least temporary path for the staff? Can request a new quote.
- III. Concerns about the area being renovated and the plan for the path currently. Would like to revisit

Motion by Goldie Edwards to rescind the approval of the proposed walkway and sidewalk improvement plan at Warrensburg that was approved by the board in January.

Second by Jane Beal

All Ayes - Motion Passed

g. Consider TRL Board of Trustees applicant to recommend appointment to the vacant Johnson County seat

- I. Goldie and Dan both know Heather and think she will be a positive influence.

Motion by Goldie Edwards to recommend Heather Jepsen for the vacant Johnson County seat on the Board of Trustees.

Second by Jane Beal

All Ayes - Motion Passed

## **7. Announcements**

- a. Board of Trustees (Johnson County) vacancy
- b. NTIA Grant was not awarded to UCM/Essential Families/TRL
- c. Staff recognition – Passed out certificates, book, and gift card to first recipients of the Trailblazer Award, Kendra Redden And Deanna Bumgarner. Encourage recommendations. Can be staff or patrons.
- d. Library Advocacy Day: Jane, Goldie, and Patty went, and the experience was very enjoyable. 9 total representatives from TRL went.

**8. Consider approval to go into Closed Session 610.021 (13)- Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...**

Motion by Leanna Watts to move into closed session.

Second by Carlin Dillon

All Ayes - Motion Passed

**9. Adjournment** a. Time meeting moved to closed session: 7:45PM

b. Time adjourned after closed session: 8:47pm

Upcoming Meetings:

March 19, 2024 7pm Warrensburg Branch

April 16, 2025 7pm Holden Branch

May 21, 2025 7:00 p.m. Warrensburg Branch