

Meeting Minutes

Trails Regional Library Board of Trustees

Wednesday, July 16, 2025 at 7:00pm

Leeton Express Branch, 500 N. Main, Leeton, MO 64761

1. Call to order

- a. Time meeting began: 7:06pm
- b. Called to order by: Patty Long, Board President

2. Roll Call

- a. Board members present in person: Goldie Edwards, Jane Beal, Carlin Dillon, Patty Long, Bekki Currier
- b. Board members present online: None
- c. Board members absent: Dan Brigman, Rhonda Beerman, Mike Elder, Heather Jepsen
- d. On Duty Staff present: Susan Kromrie, Assistant Director
- e. Guests present: Taylor Elwell, Leeton Mayor; Adam Easterwood, Leeton Schools Superintendent; Carolyn Corson, former board member/library patron

3. Public Comments

- a. Deanna Schuler, Leeton Express Branch Site Supervisor
 - i. 34 individuals signed up for summer reading
 - ii. Friday storytimes have 9-12 attendees each time
- b. Carolyn Corson, Leeton Branch patron
 - i. Was on the Board of Trustees for 2+ terms, during which the Leeton Express Branch was brought into the Trails family
 - ii. Offers her time to volunteer to help keep the Express branch open in Leeton b/c she feels it is a vital resource for the community
 - iii. Also mentioned she utilizes MCPL b/c of their 28 day borrowing period
 - Would like this length of borrowing period to be considered at Trails for the future

4. Consent Agenda

- a. Minutes (June open & closed sessions)
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Motion by Goldie Edwards to approve the consent agenda & June open/closed minutes

Second by Jane Beal

All Ayes - Motion Passed

5. Unfinished Business

- a. None

6. New Business

- a. Discussion on Leeton Express Branch
 - i. Adam Easterwood, Superintendent of Schools, Leeton R-X
 - Discussed hours and the possibility of reduction of hours - but at only 10 hours a week, they need more, not less
 - Contract discussion, Communication, Criteria
 - Provided cell phone to board members to help with communication
 - ii. Deanna Schuler, Site Supervisor
 - Volunteering on Trails side must be through official application
 - Hours during the summer include Teen Time on Tuesdays, Trading Card Club on Thursday, and Storytime on Friday
 - No adult programs b/c she does not have the background in that - only a couple people have shown interest in a book club
 - Susan mentioned that after a survey, if there is interest, there's a possibility that another branch could send someone to run a program or cover the desk while Deanna runs the program
- b. Consider approval of Salary adjustment scale to adjust for compression
 - i. When minimum wage went up, some people who had been here for some years ended up making the same as people who were just starting. This gives those people a little more to even them back out, ensuring they are compensated fairly for their experience and to help retain those employees
 - ii. \$1,959,501.22 old, \$1,993,940 new - approx \$35k difference
 - iii. This adjustment helps people who have been here a while feel like they are being properly compensated
 - iv. If someone new comes in, they will get hired at the bottom of the scale, so this shouldn't be needed again in the near future

Motion by Carlin Dillon to approve the salary adjustment scale to adjust for compression

Second by Jane Beal

All Ayes - Motion Passed

- c. Consider approval for Audit Engagement letter

Motion by Jane Beal to approve the audit engagement letter

Second by Carlin Dillon

All Ayes - Motion Passed

- d. Need a fourth person for the Policy Review Committee - Dan Brigman, Jane Beal, Goldie Edwards, Patty Long
 - i. Carlin Dillon volunteers to be the alternate
- e. Discussion of staff appreciation event
 - i. Staff Recognition Committee - Goldie Edwards, Dan Brigman(chair), Patty Long, Carlin Dillon
 - ii. For first one, maybe we provide something for their October all-staff meeting such as lunch or desserts
 - iii. We have approximately 51 staff members
 - iv. Committee will meet and bring a suggestion to the board in August
- f. Consider approval/reappointment of Foundation Board members: Rebecca Clear, Julie Begemann, Mark Schroer, and Judy Wolter

Motion by Jane Beal to approve reappointment of Foundation Board members: Rebecca Clear, July Begemann, Mark Schroer, and Judy Wolter

Second by Bekki Currier

All Ayes - Motion Passed

- g. Consider approval for Board of Trustees bylaw change
 - i. Goldie Edwards feels like it needs some re-wording b/c the way it is currently worded doesn't imply attendance is expected and in the future there may be directors that choose to delegate to the assistant director
 - ii. Carlin Dillon mentioned Jackie didn't present her intended absence to the board and let them decide whether to have the meeting or move the date instead of having the assistant director automatically take over and run the meeting
 - iii. Board policy doesn't match the job description and the committee will remedy this

Motion by Goldie Edwards moves to table this topic until the policy committee has met and offers suggested revisions

Second by Jane Beal

All Ayes - Motion Passed

- h. Discussion on procedure if Director needs to be absent from a Board meeting
- i. Update on SB 3

- i. Susan Kromrie attended a meeting in Jefferson City for the House interim special committee on tax reform
 - Most legislators seem very aware a single solution doesn't work for downtown KC AND places such as Waverly
 - The assessment process is messed up, Hancock bill says you can't raise taxes more than 5% but some counties are ignoring this
 - If tax breaks are being given, they have to make it up somewhere else
 - State board of commissions - two people on that board - have been withholding state funding

7. Announcements

- Board Vacancy in Lafayette County
- Reminder: August meeting is on the 4th Wednesday (8/27/25)
- Aug 26 Trails Warrensburg is hosting a round-table American Assoc of Special Districts

8. Adjournment

- a. Time meeting concluded: 8:37pm

Upcoming Meetings:

August 27, 2025	7pm	Warrensburg Branch
September 17, 2025	7pm	Warrensburg Branch
October 15, 2025	7pm	Corder Branch
November 19, 2025	7pm	Knob Noster Branch