

**Meeting Minutes**  
**Trails Regional Library**  
**Board of Trustees Meeting**  
**Wednesday, August 27, 2025**

**Warrensburg Branch, 432 N. Holden St., Warrensburg, MO 64093**

**1. Call to Order**

- a. Time Meeting Began: 7:00
- b. Call to order by Patty Long, president

**2. Roll Call**

- a. Board Members present in person: Rhonda Beerman, Jane Beal, Dan Brigman, Heather Jepsen, Carlin Dillon, Goldie Edwards
- b. Board Members present online or by phone: Bekki Carrier
- c. No current members absent  
Note: Quorum requirement met
- d. On-duty staff present: Director Jackie Hawes
- e. Guests: Warrensburg Branch Manager, Kristin Urfer and Laura Gilliam.

**3. Public Comments**

- a. Urfer gave update on Warrensburg Branch operations including new staff, interactive displays, Shine improvements to exterior, Summer Reading Program, Staff Reading Challenge, Jae's Outreach Program, overall branch teamwork, and upcoming MLA Conference attendance plans.  
Urfer then left meeting.

#### **4. Consent Agenda**

Minutes

- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Beal moved to approve, Brigman seconded

Roll Call Vote-All ayes, Motion carried

#### **5. Unfinished Business**

- a. Discussion of staff appreciation event: Budget was determined to \$500. Desserts will be provided for all-staff meeting on October 13. A Blaze recipient will be recognized among the four previous Trailblazer awardees. Committee will meet to determine plans to present by September BOT meeting.

#### **6. New Business**

- a. Presentation of FY25 audit - Laura Gillum

Gillum reported FY25 Audit had a positive result with a clean opinion and everything presented fairly. Changes to streamline procedures, including more in-house accounting measures, and corrections were noted, but numbers were consistent with overall previously budgeted amount.

Gillum then left the meeting.

b. 2025 tax levy public hearing

No public attended. Discussion of potential figures for the tax levy and possible changes due to legislation at state and federal level.

Beerman moved to set the 2025 tax levy at \$0.2502 per \$100 of valuation. Jepsen seconded.

Roll Call Vote-All ayes, Motion carried

c. Consider approval of the FY2026 Final Budget

Beal moved to approve 2026 budget as written. Carrier seconded.

Roll Call Vote-All ayes, Motion carried

d. Consider approval of the Board Ethics Agreement

Brigman moved to approve Board Ethics Agreement. Beerman seconded.

Roll Call Vote-All ayes, Motion carried

e. Consider TRL Board of Trustees applicants to recommend appointment to the vacant Lafayette County seat

Jepsen moved to recommend Clair Wingert-Dudley to fill position. Brigman seconded.

Roll Call Vote-All ayes, Motion carried

f. Consider approval of Facilities Technician I (Courier) credit card with credit limit of \$250

Edwards moved to approve credit card with limit of \$250 for Facilities Technician I (Courier)'s for Media Postage purchases.

Brigman seconded.

Roll Call Vote-All ayes, Motion carried

g. Consider approval for Board of Trustees bylaws change

Jepsen made motion to table this item until next meeting to allow for further study of the issue.

Motion was seconded by Dillon.

Roll Call Vote-Beerman-Yes, Beal-No, Brigman-Yes, Jepsen-Yes, Dillon-Yes, Edwards-Yes, Long-Yes, Currier-Yes

Motion carried

h. Consider approval to enter into agreement with The Wilson Group - Knob Noster Branch wall leak

Questions were answered about the specific need for repair

Jepsen moved to enter agreement with The Wilson Group for Knob Noster repair.

Beal seconded.

Roll Call Vote-All ayes, Motion carried

i. Consider approval to enter into agreement with The Wilson Group-Concordia Branch back parking lot

Edwards moved to enter agreement with The Wilson Group for Concordia branch back parking lot repair.

Brigman seconded.

Roll Call Vote-All ayes, Motion carried

## **7. Announcements**

- a. Board member Mike Elder resignation letter was read. Board noted vacancy in Lafayette County.
- b. August meeting minutes need submitted by noon on August 29th.

## **8. Consider approval to go into Closed Session 610.021 (1)**

Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Jepsen moved to go into Closed Session as referenced above.

Brigman seconded.

Roll Call Vote-All ayes, Motion carried

NOTE: Board then went into closed session.

## **9. Adjournment**

- a. Meeting was adjourned by Board President Long at 8:21

Minutes recorded by Board member, Goldie Edwards.