



March Reports


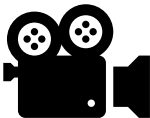

Presented to the Board April 2026




Table of Contents

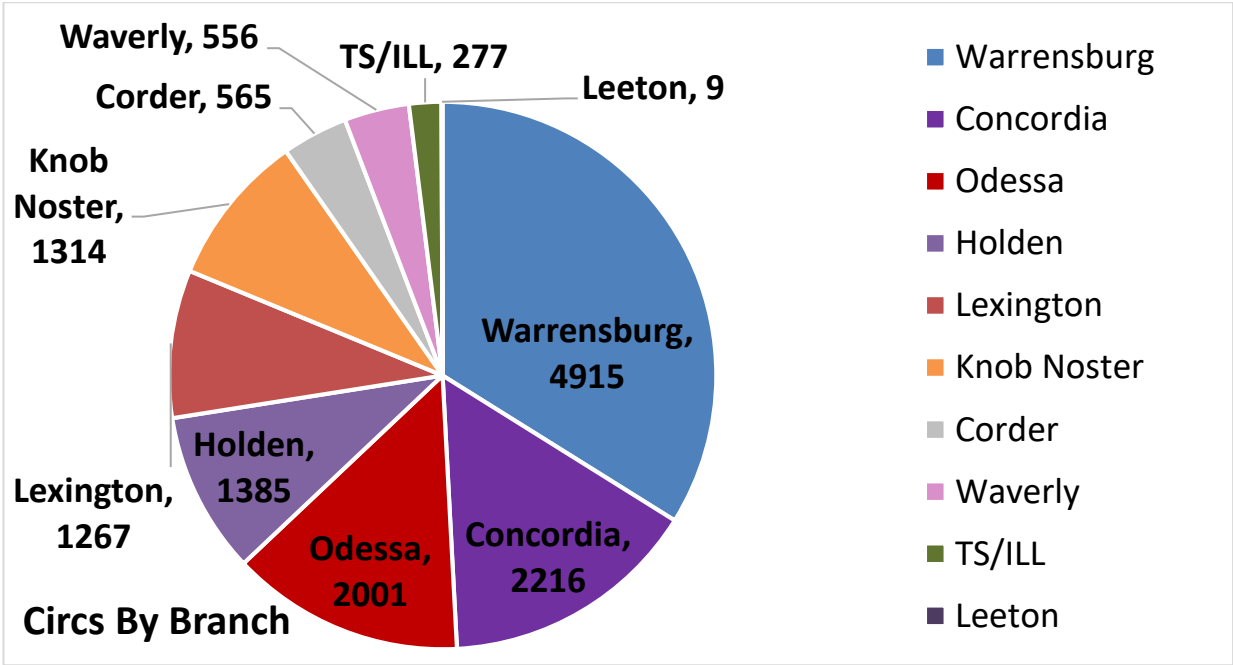
	Page
Statistical Reports	2
Circulation, Physical Materials	2
Circulation, Digital Materials.....	3
Usage, Computer & WiFi Internet Access.....	4
Collections	5
Staff Reports	6

Circulation, Physical Materials

March Circulations

			
	Books	Media	Hotspots
Monthly	12,196	2,289	20
YTD	111,255	20,036	286

		
Trails Circulations	Non-Trails Circulations	Self-Check Circs
11,065	3,440	1,312



Circulation, Digital Materials

		eBooks	eAudio	Video	Music
hoopla	Month	478	2,031	302	41
	YTD	4,409	18,497	2,093	436

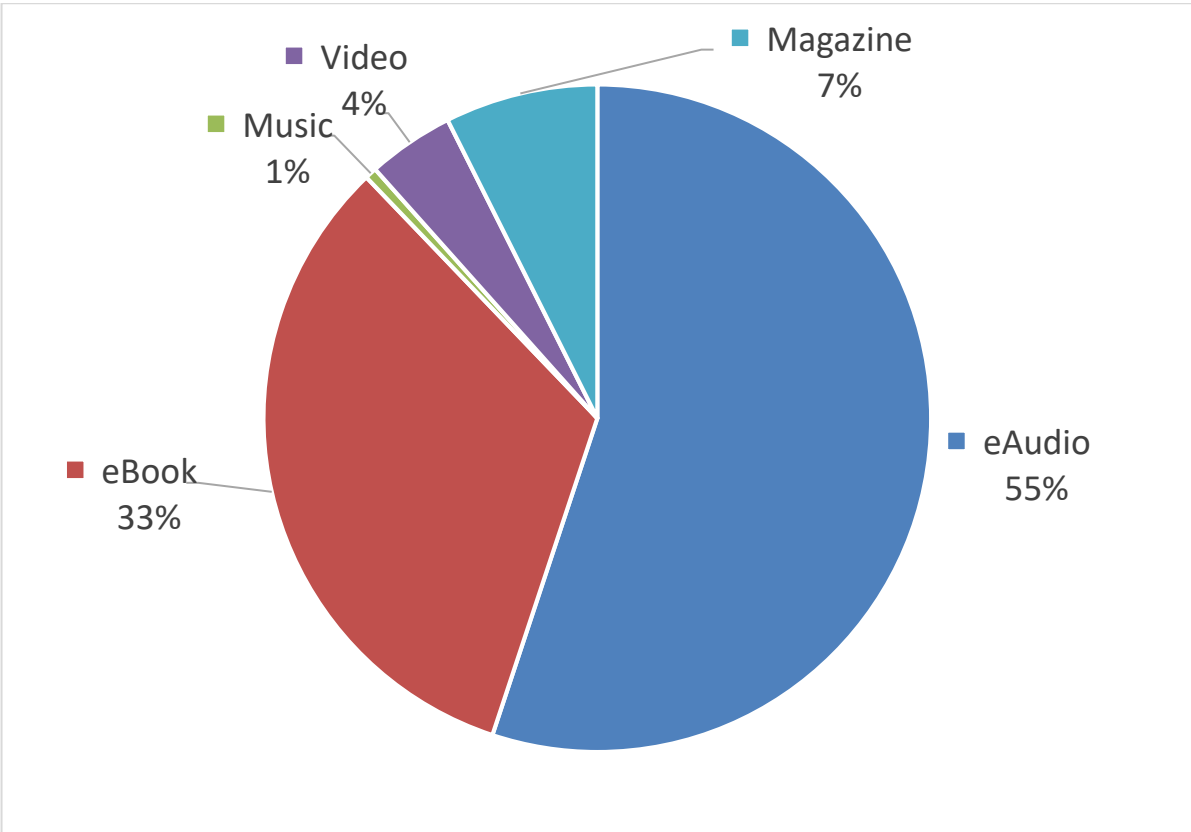
What is it? Cost-per-circ, no wait times, smaller collection, max 10 check-outs per month

		eBooks	eAudio	Magazines
OverDrive	Month	1,883	1,941	534
	YTD	16,204	16,371	4,002

What is it? Consortium funding, more \$ per title, Kindle-compatible

		eBooks	eAudio
CloudLibrary	Month	19	22
	YTD	19	22

What is it? Annual subscription for curated collection.



Usage, Computer & WIFI Internet Access: No reports for March

Computers:

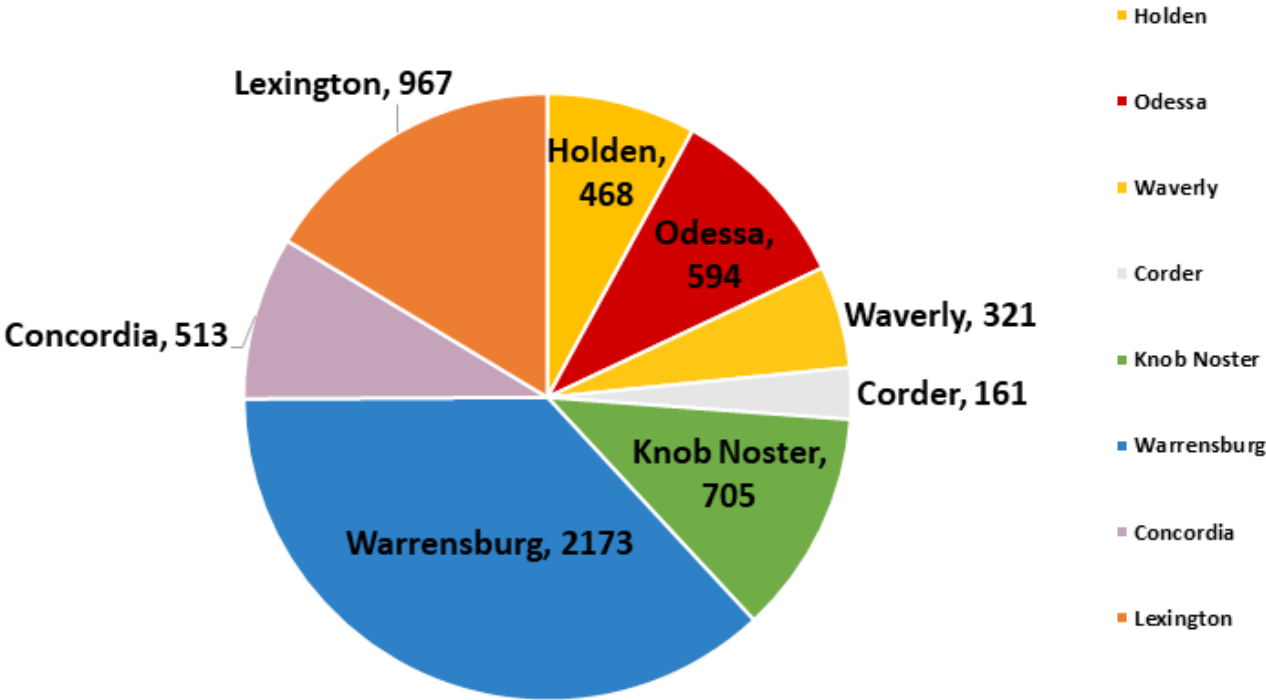
District: Current Month	
December	Total
2025	943
2024	1,148
2023	1,109
2022	1,087
2021	867
District: Year to Date	
FY 2025	6,558
FY 2024	6,461
FY 2023	5,915
FY 2022	5,664
FY 2021	4,344

WIFI:

District: Current Month	
December	Total
2025	1855
2024	1,609
2023	1,054
2022	1,299
2021	0
District: Year to Date	
FY 2025	7,705
FY 2024	7,682
FY 2023	6,262
FY 2022	6,382
FY 2021	0

Usage, Door Counters: No reports for March

December 2025 Door Counts



Collections

MARCH

137,582

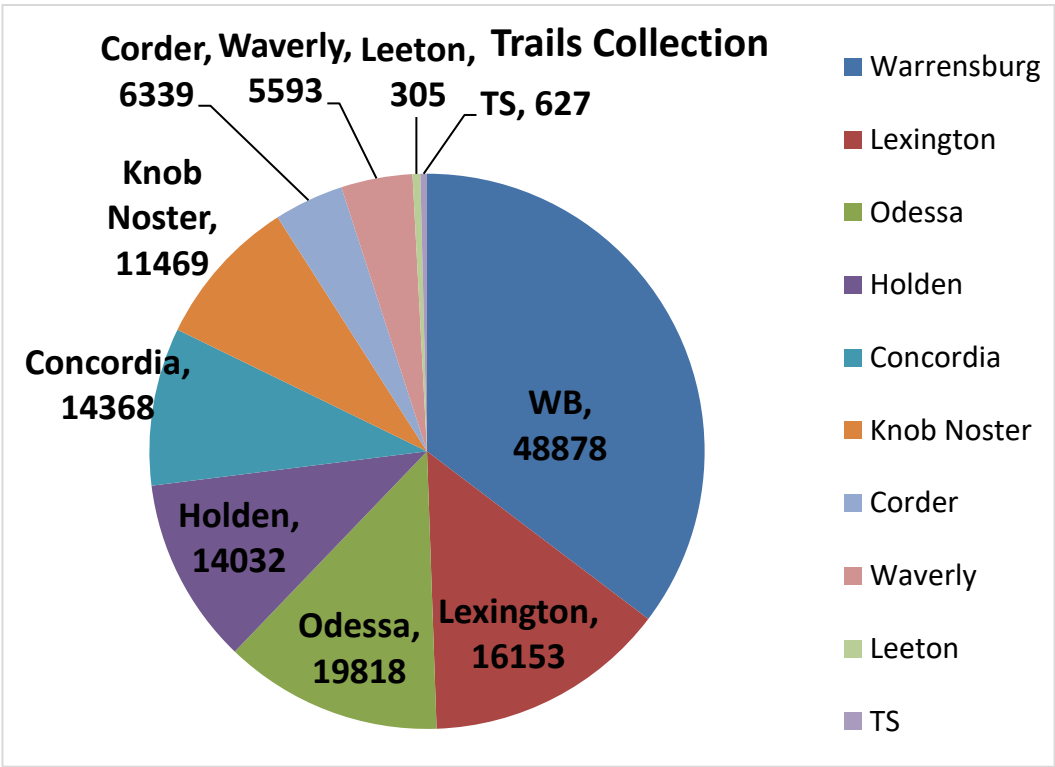
Total Collection

1,439

Added

1,438

Removed



Director's Report

Director: Jackie Hawes:

March started off with the MO Special Districts Association Day at the Capitol on the 3rd & 4th where we were able to meet with several legislators to advocate for special districts especially in regards to property tax reform. On March 5th, I was interviewed by a library school student on my experiences being a public library director. On the 10th & 12th, I met with Collette Koscielski with Navigate to discuss the Board meeting presentation. On the 12th & 13th, I was able to conduct quarterly branch visits with OD, HD, KN, WV, and CD. Right after my last branch visit, I lost my voice for 6 or 7 days, but I was able to speak again a few days after the March Board meeting.

On the 17th, I attend a meeting of all districts in JoCo that rely heavily on property taxes to discuss creating a joint statement regarding the potential impacts of SB3. Our situation is a bit different because our district encompassed 2 counties. With regards to SB3, JoCo is a 0% county, and LafCo is a 5% county.

On the 19th & 20th, Susan and I interviewed applicants for the Support Services Manager position. We had an excellent applicant pool, and we had a difficult time deciding who to offer the position to after the interviews. We narrowed it down to our top 2 candidates, and we did a second interview with them on the 23rd. We offered the position to Obie Halle, and he will start on April 20th.

On the 24th, Tessa, Susan, and I met with Cory Scheer for a follow up after the February All Staff Day workshop. We also explored possible next steps to continue utilizing the workbook that was provided at the workshop. On the 25th, we had one of our weekly meetings with UKG as we get closer to our transition from ADP.

On the 26th & 31st, Anita and I conducted interviews for our Custodian II position, and we offered the position to Tiffany Armstrong. She will begin at Trails on April 20th. On the 26th, I was able to meet with Stanley Taber, our MOREnet Regional Support Services Tech. He will be our on-site technician for 40 half days over the next year. Stanley sat in on a Zoom meeting with other MOREnet representatives as he conducted the last piece of their assessment of our network. Once we have the results of the assessment, it will allow us to budget and plan better for the future.

Assistant Director: Susan Kromrie

March was busy with online meetings with UKG, learning about the new payroll system, and one with Cory Scheer to recap our all-staff training. Jackie and I conducted several interviews for the new Support Services Manager and are pleased to have found Obie Halle, who will start April 20.

Our manager book club is reading *Free to Focus* by Michael Hyatt. It has a lot of good information, but I think we are all wondering to whom we are supposed to delegate those tasks in our "drudgery zone".

Statistical Reports

Jackie and I took turns being sick last month – although she lost her voice for a lot longer than I did. I got to be her “voice” at the March board meeting and at most of the interviews.

Other than meetings I am working on the administration policies and hope to have them to the committee in May. Then I need to update the emergency plans with the suggestions from the branches.

Department Reports:

Human Resources: Tessa Moulton

March was full of meetings - Zoom meetings with UKG departments especially. Karen and I are meeting with UKG consultants at least three times a week for one-two hours each meeting. The process has been a lot longer and more drawn out than we originally expected. UKG is still working on the build, so we are waiting to find out when our GoLive date is because we have not started dual punching as of the end of March.

Jackie, Susan, and I met with Cory Scheer as a follow-up on the training he provided at the February All-Staff Training Day. Cory was willing to provide Trails logins for all of the employees to use to obtain a free Trust Signature Assessment. We have talked about using the information at our Manager Training Day to discuss our scores. In addition, we discussed the results of the survey I sent out about the All-Staff Training Day which showed an overwhelming appreciation for the presentation Cory provided to the Trails staff. The staff members enjoyed the information and almost everyone was able to take at least one idea away from the presentation.

QuickBooks is going well. Karen and I are working in the system and haven't seen any major issues. We are trying to figure out when we need to reconcile bank statements and print checks to have the reports look the same every month.

The Support Services Manager position was posted starting at the end of February, and we were able to hold interviews for the position. The position was offered to Obie Halle, and he accepted. His first day will be April 20.

Melissa resigned as the Custodian II, so that job ad was posted and we had interviews for the position all in March. We found a candidate, Tiffany Armstrong, and offered the position to her on March 31.

At the end of March, we posted the 19-hour Library Clerk I position Warrensburg, the Seasonal 19-hour Library Clerk I position for Odessa, and the 19-hour Library Clerk II position for Odessa. The priority date is the first Friday of April, so we will be holding interviews in April.

Support Services:

No report. There will be a report for April in next month's packet.

Statistical Reports

Technical Services: Anita Love

On March 20th, Trails hosted a Missouri Evergreen Regional Cataloging Training. There were 10 catalogers representing 5 different library districts who participated plus the trainer, Liz Rudloff. It was a very good training that lasted most of the day. Our tough cataloging questions were answered and we ended the day doing some original cataloging as a group.

Our newest service, CloudLibrary is slowly taking off, but we are seeing some steady growth. I believe as the collection of materials grows within CloudLibrary so will the usage from our patrons.

The TS staff continues to work on putting series titles and numeration on the spine labels of books. We knew this would be a slow-going project and it has turned out to be just that. The staff receives about one to two courier bags per day, representing roughly 25 to 30 books per bag needing new spine labels. Eventually, we will get plowed through all the series.

Public Services: Catie McLaughlin

Over the past month, Haley has distributed the March patron newsletter through OrangeBoy and continued preparations for the Summer Reading Program. This included drafting Beanstack challenges, developing graphics for featured performers, and creating a Summer Staff Reading Challenge. Haley also made progress on website compliance efforts and coordinated the distribution of prize books and other incentive materials to support upcoming programming.

Also, during the month, Catie met with various managers to support marketing and programming needs and completed tier meetings to strengthen coordination across branches. Catie also attended several virtual training webinars and held the March programmers' meeting. In preparation for the Summer Reading Program, Catie collaborated with presenters to finalize the program lineup and completed ordering incentives, grand prizes, and books, while also finalizing promotional materials for the upcoming season.

We are busy as always and gearing up for a great Summer Reading Season.

Branch Reports:

Concordia: Debbie Kirchhoff

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (5)	0-5	85
Program	Domino Day	18+	0
Program	Cartoons & Pancakes	All Ages	24
Program	Bake Club	18+	4
Program	Afterschool Book talk	13-17	0
Program	Book Club	18+	12

Statistical Reports

Program	STEAM Day	6-12	8
Passive	Scavenger Hunt	All Ages	123
Passive	Coloring Pages	6-12	215
Passive	Word Search/Coloring	13-17	15
Take & Make	Wind Streamers	6-12	12
Take & Make	3 D Bunnies	6-12	29

Outreach activities completed: Event flyers shared to community Facebook groups and local newspaper. Donated a library swag bag to Chamber of Commerce Piccadilly event

New cards issued: 11

Meeting room usage: 12

Reference Questions: 216

Other Questions: 92

Highlight: Looking forward to a couple of fun opportunities in May. A class from Trinity Lutheran School in Alma has planned a library field trip. We are also invited to set up an information table at the Concordia Elementary Spring Concert. Both of these events will give us a chance to talk to parents about the library.

Corder: Jennie Parks

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (x4)	0-5	34
Program	Monday Melodies (x4)	0-5	0
Program	Book Club	19+	5
Program	Yoga Fridays (x4)	19+	0
Program	Bingo Blast	All Ages	16
Program	Move to the Beat (x4)	19+	0
Program	Book Folding Creations	19+	5
Program	S.T.E.A.M. Team	6-12	13
Passive	Coloring Sheets	All Ages	16
Passive	Third Space	All Ages	17
Passive	Take & Makes		13

Outreach activities completed: None

New cards issued: 2

Meeting room usage: N/A

Reference Questions: 60

Other Questions: 47

Highlight:

- We had 16 patrons at our STEAM Team program. The homeschool families seem to really appreciate that reoccurring program specifically. This month Jennie reserved the Coding Mice Kit from the State Library. We are very grateful to have that resource!

Staff cheer:

- Jennie has been working diligently to train with Haley Crane to help cover Haley's responsibilities over the summer while she is on maternity leave.

Upcoming Outreach:

- None

Statistical Reports

Holden: Barbara Bancroft

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (x4)	0-5	42
Program	Book Club	19+	2
Program	Makers Gonna Make	19+	25
Program	Wonderworks for Teens	13-18	5
Passive	Coloring Sheets	All Ages	26
Passive	Third Space	All Ages	50
Passive	Take & Makes	All Ages	43
Passive	Question of the Day	All Ages	335

Outreach activities completed: Shannon sent emails to 2 daycares and 4 public school teachers trying to establish a relationship and start classroom visits to the library. The daycares have communicated their interest in starting visits in the future.

New cards issued: 19

Meeting room usage: 12

Reference Questions: 108

Other Questions: 57

Highlight:

- We had a great turnout for Storytime on March 25. They had a great time with their paint in a Ziploc bag.

Staff cheer:

- All staff is continuing to build relationships with the community and gathering data on better ways to serve our patrons.

Upcoming Outreach:

Knob Noster: Lauren Sweeney

Type of program	Name of Program	Age group	Number attending/ using
District	Plant a Flower Day	All Ages/Family	8
Program	Storytime x4	0-5	95
Program	Movie Matinee	All Ages	0
Program	Sistine Chapel Painting	6-12	0
Program	Move & Groove	0-5	6
Program	Teen Scene	13-18	4
Program	DIY Stained Glass	0-5	8
Program	DIY Buttons	6-12	15
Program	Book Club	19+	10

Statistical Reports

Passive	Early Literacy Toys & Puzzles	0-5	128
Passive	Scavenger Hunt	All Ages	73
Passive	Junior Detectives	6-12	29
Passive	LEGO Maze	All Ages	37
Passive	Word of the Week	6-12	5
Passive	I-Spy Jar	All Ages	30
Passive	What Am I?	All Ages	88
Passive	Guess Who?	All Ages	10
Passive	Coloring Sheets	0-5	76
Passive	Build a Bridge	All Ages	16
Passive	Share Your Opinion	All Ages	55
Passive	Seed Library	19+	4
Passive	Fortunes	All Ages	32
Passive	Table Top Chalk	All Ages	6
Take and Make	Pot of Gold	0-5	10
Take and Make	Jellyfish	All Ages	3
Take and Make	Rainbow Clouds	All Ages	10
Take and Make	Umbrella Paper Plates	All Ages	17
Take and Make	Pi Day Pie	0-5	15
Take and Make	Bunny Bookmarks	0-5	21
Take and Make	Silhouette Bunny Card	All Ages	14

Outreach activities completed: MCVAA Headstart Storytime- 21 Participants, attended Knob Noster Chamber of Commerce meeting, and flyers posted to community Facebook groups.

New cards issued: 21

Meeting room usage: 22

Reference Questions: 224

Other Questions: 371

Highlight: The Knob Noster branch has been fully staffed with a wonderful team for a whole year!

Staff Cheer: Kim consistently goes above and beyond with storytime, thoughtfully creating a welcoming and safe space where children can learn, grow, and have fun.

Upcoming Outreach: MCVAA Headstart Storytime x2, Story Trail partnership with Missouri Spirit Trail and Warrensburg branch.

Lexington: Barbara Seitter

Type of program	Name of Program	Age group	Number attending/ using
program	Story Time x 4	0-5	34
program	Kids Club	6-12	5
program	Teen Time	13-17	3
program	Tech Tuesday	18+	5
program	Bee Creative	18+	11
passive	Piece by Piece	All ages	6
passive	Puzzle Swap	All ages	3
passive	Read Across America	0-5, 6-12	12
passive	Spring Break Bash	6-12, 13-17	34
passive	Coloring sheets	0-5, 6-12	30
District event	Plant a flower day	District event	2
Outreach	Story Time Head Start	0-5	12

Outreach activities completed: 2

New cards issued: 8

Meeting room usage: 31

Reference Questions: 988

Other Questions: 156

Highlight: Summer Reading is fast approaching and we are whittling away at our check lists to transform our branch. Not to mention some fun programs. March marks my ninth anniversary and our custodian David Closterman's fourth anniversary with Trails this month. Where does the time go?!

Upcoming Outreach: 2

Odessa: Kendra Redden

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (Wednesday)	0-5	46
Program	Storytime (Thursday)	0-5	31
Program	Frosty Fun Factory	6-12	12
Program	Scribble Squad	13-17	3
Program	Labyrinth and Lizards	19+	3
Program	Breakflix	0+	3
Program	STEAM Lab	6-12	0
Program	Sit and Fit	55+	5
Program	Love is an Open Book Club	19+	5
Program	Pajama Prom	13-17	Canceled
Program	Young Explorers	6-12	8
Program	Book Lover's Book Club	19+	4
Program	Decompression Den	13-17	3

Statistical Reports

Program	Here to Skein, Yarn Tomorrow	19+	0
Passive	Chess	0+	23
Passive	Coloring Sheets	0+	27
Take and Make	Extra Storytime Crafts	0+	20

Outreach activities completed:

- 45 children at the Odessa R7 Child Care Center enjoyed Storytime from Noelle Postlethwait.
- Noelle Postlethwait provided 8 students at S.O.A.R. with a STEAM based program.

New cards issued: 25

Meeting room usage: 63

Reference Questions: 476

Other Questions: 282

Highlight:

- Odessa staff were delighted to send all Juvenile Fiction series to Technical Services for labeling.

Staff cheer:

- Noelle Postlethwait has made strong progress organizing the program storage and workroom, including decluttering and implementing clear labeling.

Upcoming Outreach:

The Odessa Branch will celebrate the 10-year anniversary of its new facility on Saturday, May 9, 2026, from 2:00 p.m. to 4:00 p.m. Staff warmly invite board members and their families to join in the celebration.

Warrensburg: Kristin Urfer

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (10)	0-5	227
	Gal Pal Trivia	19+	0
	Music & More (4)	0-5	179
	One-on-One Techtorials	19+	2
	District Plan A Flower Day	All ages	1
	KC Women in Jazz	19+	3
	Minute to Win It	All ages	4
	NovelTea	19+	8
	Build a Birdfeeder	All ages	11
	Zumba (2)	19+	8
	Chia Pets!	All ages	19
	Author Talk	All ages	3
	Craftastic	19+	7
Bingo	All ages	15	

Statistical Reports

	Neurographic Art	19+	3
	RED	6-12	0
	Crafty Family Fun	All ages	6
	Literary Antics	19+	2
Passive	Would You Rather	All ages	385
	Maker Table	All ages	92
	Activity Sheets	All ages	430
	Bowling Scavenger Hunt	All ages	71
	Sudoku Interactive Display	All ages	115
	Jokes	All ages	132
Take and Makes	Craft Kits	All ages	40

Outreach activities completed:

- VA Home on 3/9
- MVCAA Preschool Storytime on 3/18 – 32 participants

New cards issued: 112

Meeting room usage: 21

Study Room Usage: 40

Reference Questions: 740

Other Questions: 1046

Highlight:

- We saw a noticeable increase in participation with our branch scavenger hunt and interactive displays this month. Patrons are loving coming in to discover each new theme, and it's been especially fun to watch kids explore the library as they search for each item.
- We also received new chairs for our meeting room, which were approved through our FY26 budget requests. They've already received lots of positive feedback from both patrons and staff and are a much-appreciated improvement to the space.

Staff cheer:

- Jae has done a fantastic job building a new outreach connection with the VA Home, establishing biweekly visits to better serve this group. This is a wonderful opportunity to meet people where they are and expand our services, and there is a lot of excitement around getting started.
- A big thank-you to Anita for organizing a cleaning plan for our public restrooms during this transition period between custodians, as well as to everyone for stepping up and taking on extra cleaning responsibilities. Your willingness to pitch in make a huge difference!

Upcoming Outreach:

- VA Home Visits on 4/1, 4/15, 4/29
- Johnson County Board of Services Roundtable on 4/2
- MVCAA Preschool storytimes on 4/8

Statistical Reports

- Locally Yours Vendor Event on 4/11
- Spring Business Bingo (partnering with Chamber)

Waverly: Amy Boland

Type of program	Name of Program	Age group	Number attending/ using
Passive	Coloring Sheets	All Ages	27
Passive			
Program	Storytime x 4	0-5	2
Program	Sassy Seniors	18+	6
Program	Spring Craft	6-12	1
Program	Remember When	18 +	0

Outreach activities completed: 1- read to preschool.

Cards issued: 3

Meeting room usage- 1

Reference Questions- 40

Other Questions: 29

Highlight: Meet with Admin. to go over tier study.

Upcoming Outreach:

Leeton Express Branch: Deanna Schuler

No report.