

Meeting Minutes
Trails Regional Library Board of Trustees
Wednesday, October 15, 2025 at 7:00pm
Corder Branch, 221 N Lafayette, Corder, MO

1. Call to order

- a. Time meeting began: 7:00pm
- b. Called to order by: Patty Long, Board President

2. Roll Call

- a. Board members present in person: Goldie Edwards, Rhonda Beerman, Heather Jepsen, Patty Long
- b. Board members present online: Dan Brigman, Carlin Dillon, Claire Wingert-Dudley, Bekki Currier
- c. Board members absent: Jane Beal
- d. On Duty Staff present: Jennie Parks, Corder Branch Manager; Jackie Hawes, Director
- e. Guests present: n/a

3. Public Comments

- a. Jennie Parks, Corder Branch Manager
 - i. Still loving her job as much as she did when she started
 - ii. Presentation on moving past difficult cultures - helps even new people see where work has been done
 - iii. Thanked the board for their support
 - iv. Recommended a board member & an employee for Holden because she is super grateful to work for Trails and feels like it is the healthiest work environment she's ever experienced
 - v. April moved on after a happy 5 years - waited for the right person to fill that position. The new person is really coming out of her shell and finding her footing.

4. Consent Agenda

- a. Minutes (September 2025 open & closed session)
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Motion by Heather Jepsen to approve the Consent Agenda

Second by Rhonda Beerman

All Ayes - Motion Passed

5. Unfinished Business

- a. None

6. New Business

- a. Consider approval to enter into agreement with The Wilson Group - Odessa Branch HVAC replacement

The current unit is 10 years old, out of warranty.

How long will the new warranty be? 5 years.

Other units couldn't be looked at to see if it might go out, it doesn't work like that - could only tell if it was going out already.

Wise move to look ahead and replace the unit and evaluate the others.

How often are these units serviced? Preventative maintenance done twice/year (Spring/Fall)

Motion by Bekki to approve agreement with The Wilson Group for the Odessa Branch HVAC Replacement

Second by Claire Wingert-Dudley

Votes: Rhonda Beerman -abstain, Heather Jepsen - Aye, Goldie Edwards - Aye, Patty Long - Aye, Claire Wingert-Dudley - Aye, Dan Brigman - Aye, Carlin Dillon - Aye, Bekki Currier - Aye

Motion Passed

- b. Consider TRL Board of Trustees applicants to recommend appointment to the vacant Lafayette County seat

Motion by Rhonda Beerman to recommend appointment of Mark Krause to the commissioners to fill the vacant Lafayette Co seat

Second by Heather Jepsen

All Ayes - Motion Passed

- c. Branches tier student results FY25

- d. Director evaluation - establish a committee

Volunteers: Bekki Currier, Claire Wingert-Dudley, Heather Jepsen, Jane Beal

Susan Kromrie has been working on one for managers - we may want to use part of it

Post meeting date/time/location (let Jackie know, she will post)

Have agenda and take minutes at the committee meeting, turn these in to Jackie afterwards

- e. Consider approval of change to policy 302.3 - Employment Classification Categories

Motion by Rhonda Beerman to approve change to policy 302.3 - Employment Classification Categories

Second by Heather Jepsen

All Ayes - Motion Passed

f. Consider approval of change to policy 309.10 - Personal Days

Motion by Rhonda Beerman to approve change to policy 309.10 - Personal Days

Second by Goldie Edwards

All Ayes - Motion Passed

g. Consider approval of new policy 410.5 - Cybersecurity

Motion by Bekki Currier to approve new policy 410.5 - Cybersecurity

Second by Heather Jepsen

All Ayes - Motion Passed

7. Announcements

- Board vacancy in Lafayette Co
 - Once Mark gets approved, this is filled.
- When Jackie said in her report "we expect many bills to be introduced regarding property tax...overwhelmed and exhausted at times by what we all know we'll be facing", what exactly did it mean? What do we all know?
 - Tax reform, knowing some citizens will be getting locked in a lower tax rate leading to less funding
- Trailblazer - quarterly, Blaze Award - annually
 - Regina Lamonte, Blaze Award winner
 - Quarterly winner picks from options - jeans day, \$25 gift card, choose new book to be added to the library, paid time off
 - Nominations at each individual library & online
 - Winners on the ADP, so team members see them when they go to clock in.
 - It has been posted to Facebook - should also be put on the website, newspaper
 - "Tessa really helps and keeps us on track!"

8. Adjournment

- a. Time meeting concluded: 7:43pm