

Meeting Minutes
Trails Regional Library Board of Trustees
Wednesday, December 17, 2025 at 7:00pm
Warrensburg, MO 64093

1. Call to order

- a. Time meeting began: 7:00pm
- b. Called to order by: Patty Long, Board President

2. Roll Call

- a. Board members present in person: Heather Jepsen, Mark Krause, Goldie Edwards, Dan Brigman, Patty Long
- b. Board members present online: Jane Beal, Claire Wingert-Dudley (joined at 7:02pm)
- c. Board members absent: Carlin Dillon
- d. On Duty Staff present: Jackie Hawes, Library Director
- e. Guests present: n/a

3. Public Comments

- a. none

4. Consent Agenda

- a. Minutes
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Motion by Dan Brigman to approve the Consent Agenda

Second by Bekki Carrier

All Ayes - Motion Passed

5. Unfinished Business

- a. None

6. New Business

- a. Director evaluation - committee update
 - i. Claire - it felt like communication was both a strength and a weakness. One-on-one was more a strength & organization-wide was more a weakness
 - ii. Dan - someone mentioned "communication", but simply said "communication" with no context. More specific feedback is needed in those instances
 - iii. Claire - volunteers to do the summary for Jackie's file

7. Announcements

- Navigate - Jackie put it under capital in the budget, will be coded under Professional Services

How are holidays/days off decided? We decide as the board, generally at the October meeting.

Trail Blazer Award - if you notice someone doing something they should be nominated for then fill out form, each branch collects nominations. These are awarded each quarter (so 4 per year).

Blaze Award - is chosen from the 4 Trail Blazers (so 1 each year)
These go by the fiscal year.

8. Adjournment

- a. Patty Long, president, adjourned the meeting at 7:17pm

Upcoming Meetings:

January 21, 2026	7pm	Warrensburg Branch
February 18, 2026	7pm	Concordia Branch
March 18, 2026	7pm	Lexington Branch
April 15, 2026	7pm	Odessa Branch
May 20, 2026	7pm	Holden Branch
June 17, 2026	7pm	Waverly Branch