Meeting Minutes

Trails Regional Library

Board of Trustees Meeting

Wednesday, March 18, 2026

Lexington Branch, 1008 Main Street, Lexington, MO 64067

1. Call to Order

    a. Time Meeting Began: 7:00

    b. Call to order by Patty Long, President

2. Roll Call

    a. Board Members present in person: Rhonda Beerman,

    Jane Beal, Dan Brigman, Patty Long, Mark Krause, Goldie Edwards

    b. Board Members present online or by phone: Carlin Dillon, Heather Jepsen

    c. Current members absent: Becki Currier, Claire Wingert-Dudley

Note: Quorum requirement met

Note 2: Online feed ended at approximately 8:20. However, quorum requirement was still met with those attending in person

    d. On-duty administrative staff present: Director Jackie Hawes, Assistant Director Susan Kromrie

    e. Guests: Lexington Branch Manager, Barbara Seiter, TRL Foundation President Sharol McMullin, and three presenters as identified below.

3. Public Comments

    a. Seitter gave update on Lexington Branch operations including upcoming Summer Reading Program plans.

4. Consent Agenda

    a. The minutes of the previous meeting were not available and will be reviewd at next meeting.

    b. Financial report: General Fund

c. Financial report: Designated Gifts

d. Financial report: Approval of Invoices & Checks

Beal moved to approve, Brigman seconded

Roll Call Vote-All ayes, Motion carried

5. Unfinished Business: None

6. New Business

a. Cory Scheer of Trust Centric presented a proposal to aid the library system with Strategic Planning Assistance. The multi-month phases include Process Initiation, Team Alignment, Stakeholder Discovery and Insight Gathering, Implementation, and Monitoring. Costs of the program and what would be included were discussed. Board Member Rhonda Beerman questioned if Mr. Scheer would honor the prices given this evening if the Board decided to approve the program a year later. Mr. Scheer verbally agreed that the prices for the program would be in effect if the services were not utilized until the later date.

Krause moved to table further discussion until April. Beerman seconded.

Vote-All ayes, Motion Carried

b. Collette Koscielski of Navigate Building Solutions presented an example of a preliminary renovation plan with Conner Swanson of Stifel offering possible monetary funding options. The Board discussed the information provided such as a reorganization of administrative offices, more space within meeting rooms, especially an area in a library facility that would allow for all library staff to meet in one area for training and other library business, as well as meet the growing needs of the community to have a meeting area. Since the majority of the plan dealt with the possibilities of renovations to the district branch in Warrensburg as delineated with the district's Presentations from Collette and Conner concerning proposed planning for primarily renovations to the Warrensburg Branch Facility as previously determined as an upcoming goal, Board Member Beal stated that there would be more support for an initiative for renovations if all branches were to receive an improvement. It was determined no decision was required on this date, that the Board would continue to study options and revisit the topic at the next meeting.

c. The Board discussed the approval of a seasonal Library Clerk 1 position to be added at the Odessa Branch.

Beerman moved to approve the Odessa position. Brigman seconded.

Vote-All ayes. Motion carried.

d. To meet the additional needs determined by recent tier study of personnel placement, the Board assessed whether to hire three PT hourly positions prior to July 1, 2026. It was noted the new hires would not increase the budget but fill current gaps in employee need.

Edwards moved to hire three PT employees by July 1, 2026. Krause seconded.

Vote: All ayes. Motion carried.

e. An update to Policy 301 concerning Support Services Manager education requirements was debated as a traditional college degree is not the only path for these personnel to become qualified to complete duties and better match the Support Services Manager job description.

Beal moved to accept change in policy. Brigman seconded the motion.

Vote: All ayes. Motion carried.

f. A revision of policy 308 concerning part time employee participation in the district's Voya (deferred compensation) program would reflect their ability to participate in said program. It has stated in the policy that this is not allowed.

Beerman moved to approve change in policy. Brigman seconded.

Vote: All ayes. Motion carried.

7. Announcements

a. It was shared that all branches will be joining in celebrating National Library Week from April 19-25.

8. Meeting was adjourned by Board President Long at 8:35pm

Minutes recorded by Board member, Goldie Edwards.