



July Reports

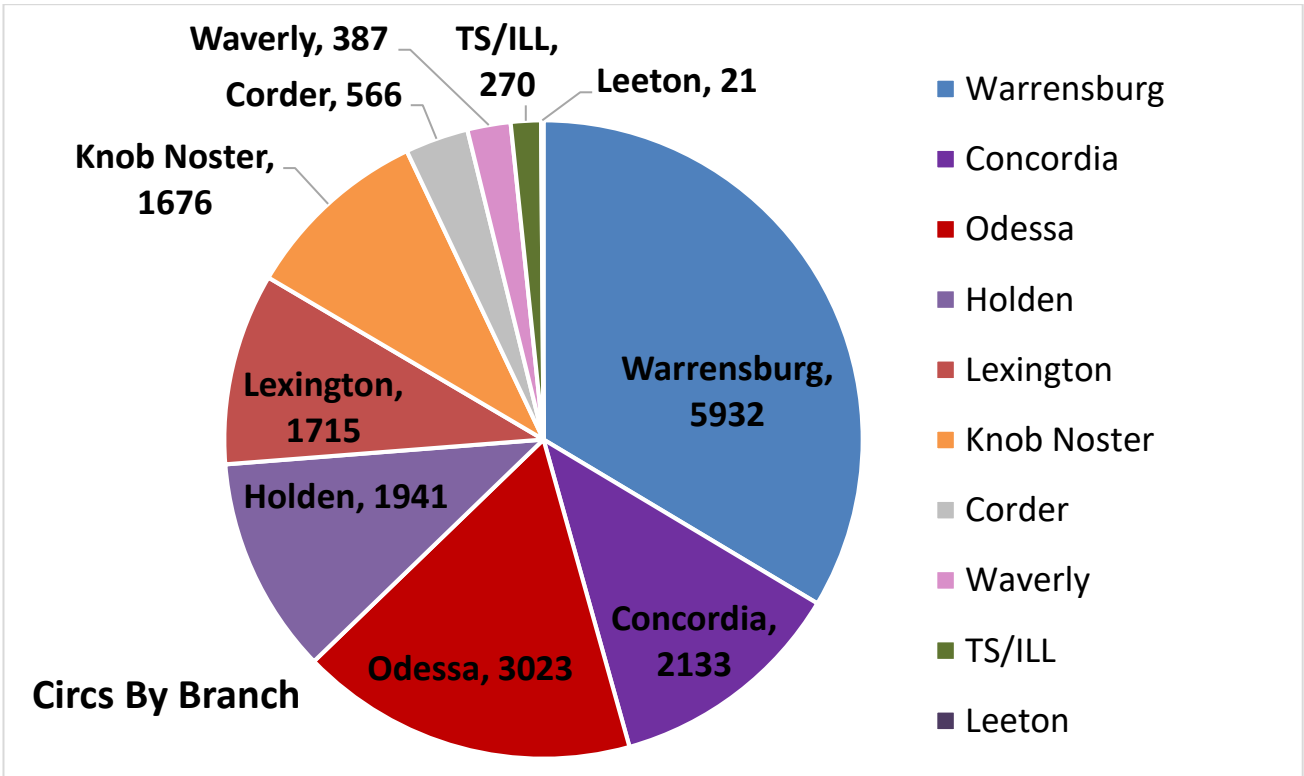
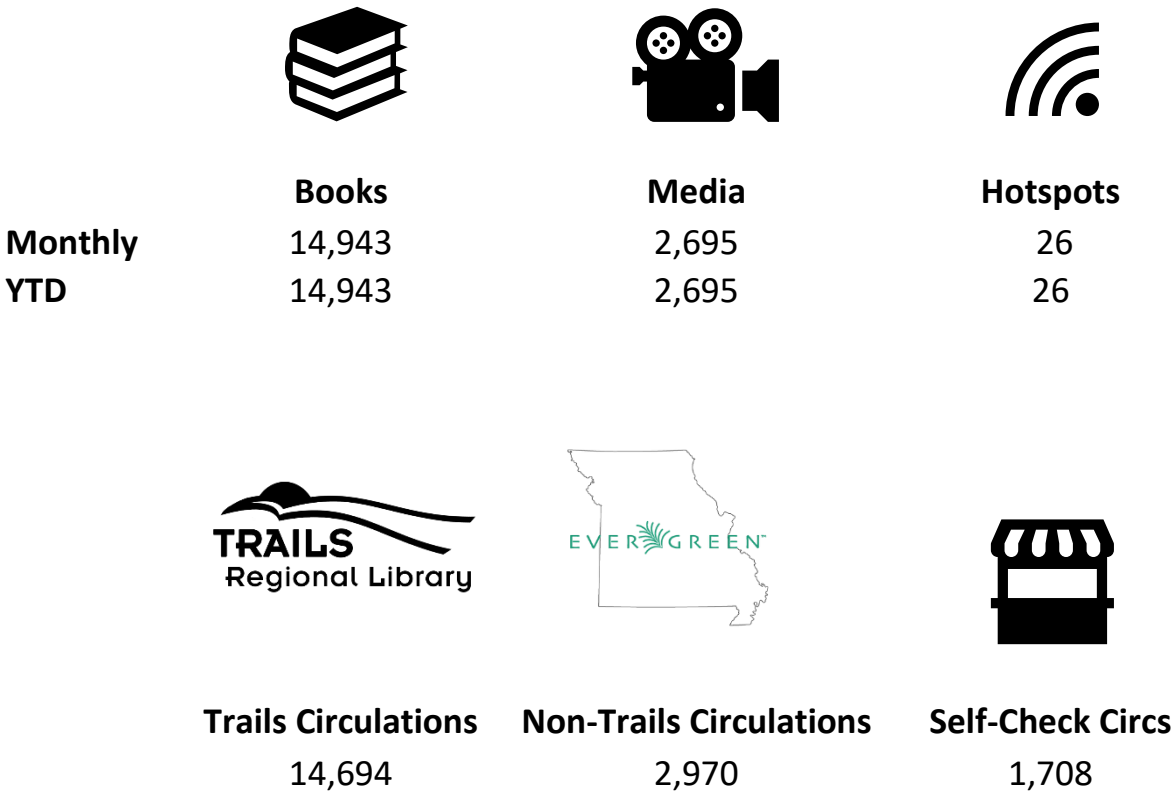
Presented to the Board August 2026

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Circulation, Physical Materials

July Circulations



| Circulation, Digital Materials



	eBooks	eAudio	Video	Music
Month	559	2,173	288	50
YTD	559	2,173	288	50

What is it?

Cost-per-circ, no wait times, smaller collection, max 10 check-outs per month



	eBooks	eAudio	Magazines
Month	1,745	1,976	573
YTD	1,745	1,976	573

What is it?

Consortium funding, more \$ per title, Kindle-compatible

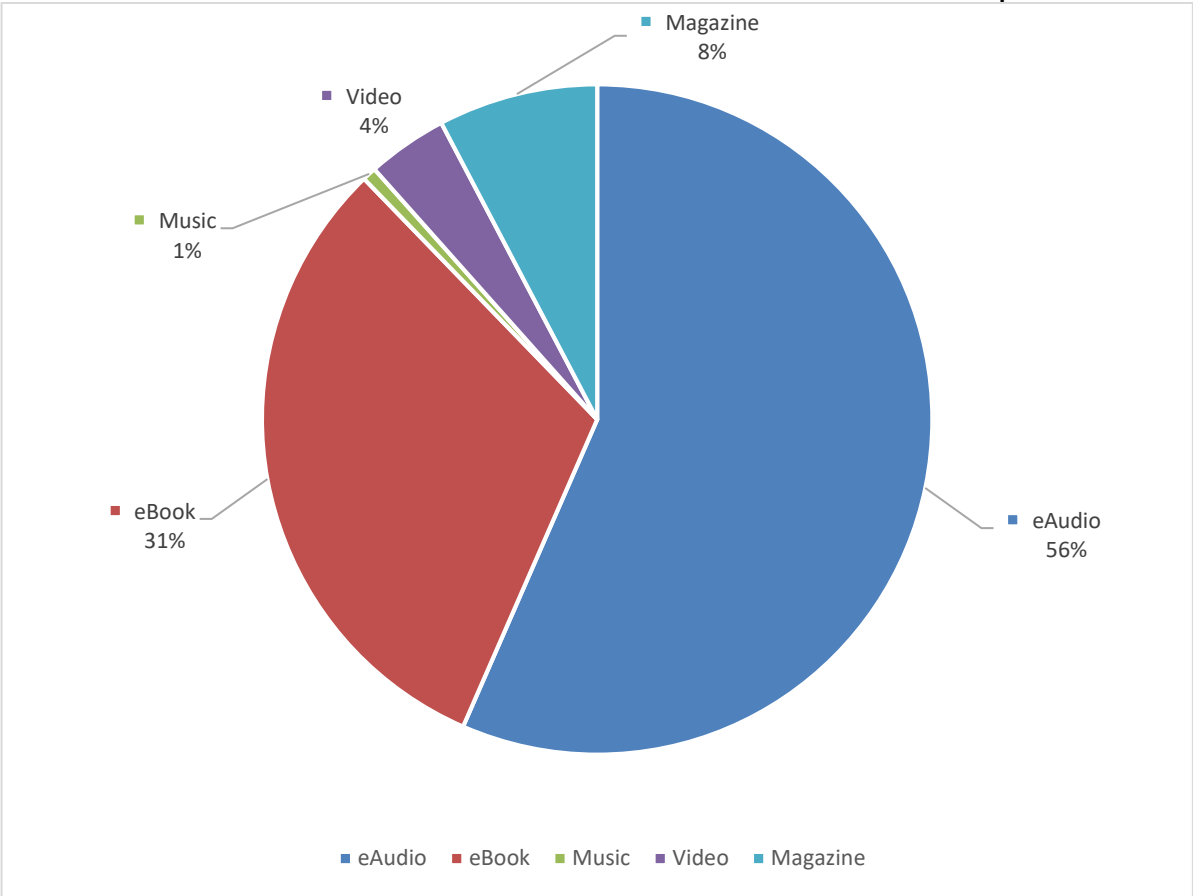


	eBooks	eAudio
Month	17	58
YTD	17	58

What is it?

Annual subscription for curated collection.

Statistical Reports



Usage, Computer & WIFI Internet Access:

Computers:

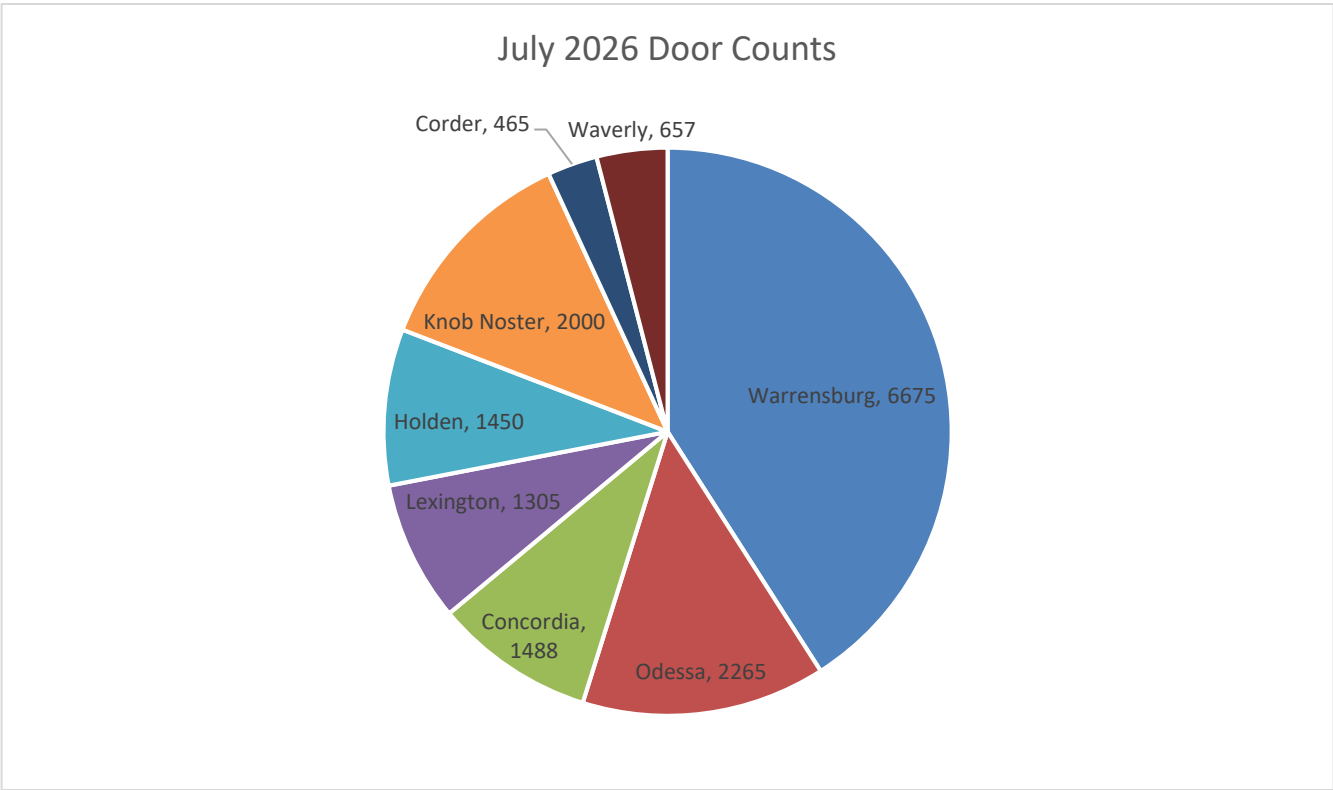
District: Current Month	
July	Total
2026	1,382
2025	1,202
2024	1,391
2023	1,311
2022	1,085
District: Year to Date	
FY 2026	7,742
FY 2025	7,601
FY 2024	7,653
FY 2023	7,219
FY 2022	6,676

WIFI:

District: Current Month	
July	Total
2026	*15,479
2025	1,140
2024	1,394
2023	1,373
2022	-
District: Year to Date	
FY 2026	*228,810
FY 2025	17,022
FY 2024	13,747
FY 2023	15,474
FY 2022	0

*Previous tracking was unique usage count. State wants total usage count, so moving forward the numbers will be significantly higher and more accurate to true usage.

Usage, Door Counters:



*Knob Noster is close estimate, 3/10/26-7/16/26 the counter had incorrect date data. Corrected moving forward.

Collections

July

138,354

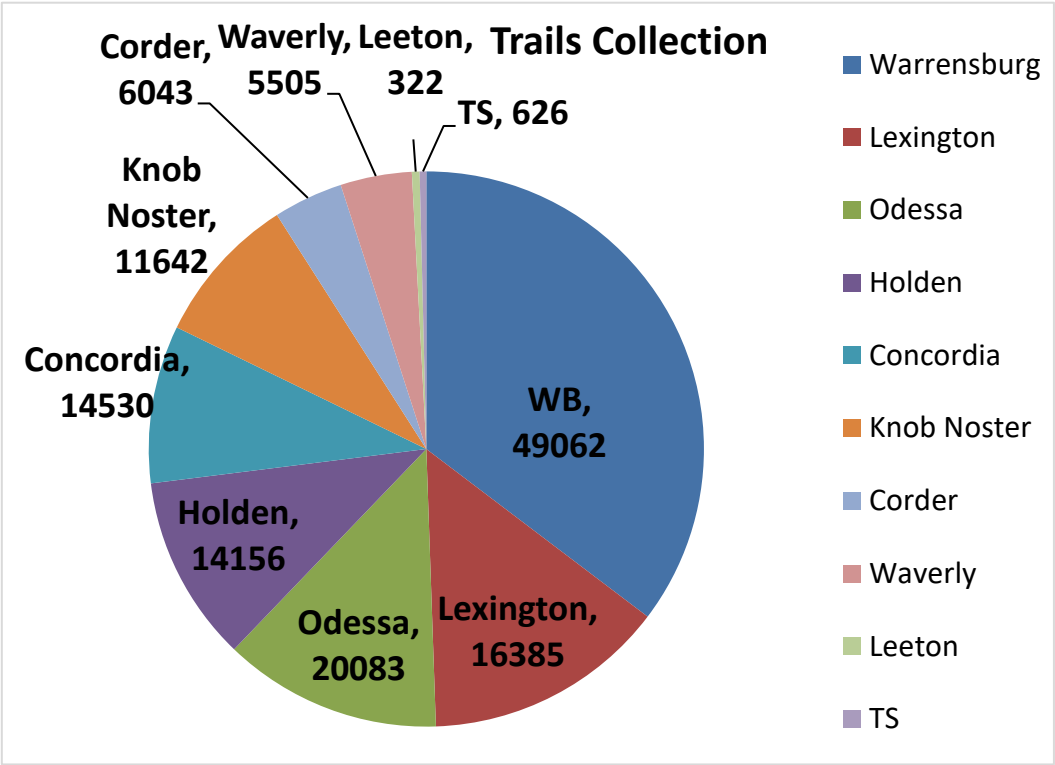
Total Collection

861

Added

665

Removed



Director's Report

Director: Jackie Hawes:

I was thrilled to start of the month meeting our newest Board member, Tony Albertina, when I had a Board Orientation session with him on July 1st. I was able to take some much-needed time off from July 2nd through July 10th. I was able to go back home to Kentucky/Tennessee to see my family for Independence Day. My son was on leave, so I was able to spend some time with him. He's supposed to be deployed this fall, so I was glad I was able to visit with him. After leaving Kentucky/Tennessee, I met my best friend (she's from NY) in St. Charles. We enjoyed exploring their historic downtown for a few days.

Once I returned to work, I had to hit the ground running! On the 14th, the admin team had a kickoff meeting with Cory Scheer and Craig Cheney with TrustCentric to get the strategic planning process underway! The 15th of course was our Board meeting at the Leeton Express Branch, and I was able to visit with Deanna Schuler, our Site Supervisor. Typically, I try to meet with her once a year, and Susan, Assistant Director, serves as the liaison between LN & TRL. This month, I was able to attend 3 management/leadership webinars on leveraging your vulnerabilities, succession planning, and conducting meaningful conversations.

On the 27th, I helped cover at the CC Branch so Debbie could take a needed day off. On the 30th, I attended the Mo Special Districts monthly coordinating call which was focused on data centers. To end the month, the admin team scooted over to the KN Branch for our retreat. We had a very productive day! Anita demonstrated the new Aspen Discovery for our OPAC. Obie went over changes and updates to our Emergency Response Plans. He's created amazing color-coded guides for situations, included pictures of branch utility shut offs, and several other improvements. We reviewed our current strategic plan to make sure we were on track to complete goals for the FY, and we began discussions on our assignments from Cory & Craig (TrustCentric) to start our new strategic plan process. We discussed our upcoming training day with all Managers. We reviewed our budget and purchase order procedures. In addition, we reviewed the procedures for our job shadowing/job switching program. We'll be covering all of these new documented procedures at our August Manager Training Day.

Looking forward to August, I'll be working on the FY27 Final Budget, the Budget Narrative, tax levy requirements, facilities assessment with Navigate, and strategic planning tasks assigned by TrustCentric. Busy month ahead!!!

Assistant Director: Susan Kromrie

July was mostly occupied with my quarterly branch visits. I love my summer visits as I get to see how the branches are decorated for the Summer Reading Program. This visit we focused on looking over goals for the year, to make sure everyone was on track. I also did an evaluation with Barb Bancroft. Hard to believe she has already been with us six months! Holden is doing well under her leadership. Jennie Parks and I interviewed a few candidates for the Concordia custodian position, but so far haven't chosen anyone.

Statistical Reports

We finished up July with an administration retreat in Knob Noster. We had been doing a 2-day retreat annually but decided going forward that a 1-day retreat twice a year made more sense. This gives us a chance to evaluate progress on goals and to reset if we need to. We came up with our Vision Priority Categories for the next strategic plan that we are working on with TrustCentric, reviewed procedures for Purchase Orders and Job Shadowing/Swapping, as well as reviewed the last of the present strategic plan. Obie showed us the upgrades to the Emergency Response Plan he has been working on and Anita demonstrated the new Aspen interface for the catalog. It searches books, movies, etc. as well as ebooks and eaudio from Libby and Hoopla, and searches the databases – all in one place.

Department Reports:

Human Resources: Tessa Moulton

July saw the end of the 4th quarter of the fiscal year, and the employee nominations were turned in and voted on ending with Kadence Quick being awarded the Trailblazer Award! She was nominated because she goes out of her way making Storytime fun and engaging and interacting with the kids afterward. Congratulations Kadence! All four of the Fiscal Year 2026 Trailblazer Award winners: Regina Lamont, Brenda Frerking, Amy Harris, and Kadence Quick are in running for The Blaze. This award will be presented to the winner at the October All-Staff Training Day.

A couple internal forms at Trails have changed in July. I have created a new more detailed Patron Incident Report Form and Employee Incident Report Form. Those were sent out July 8 and uploaded to UKG Documents for easy employee access. I have also created an Employee Accommodation Request Form in case there is a need. Employees are not required to use the form to request accommodations; however, if clarification is needed this form can assist managers in gathering all of the information. Federal mileage reimbursement costs have gone up starting July 1 to \$0.76 a mile which is unusual, but I have adjusted the mileage reimbursement form to reflect the changes.

Personnel wise, we hired and trained the new Corder Branch Manager – Branch Manager I, Megan Brunner. Megan started July 20 and has been able to work directly with Jennie Parks in Corder so there will be a smooth transition as Jennie moves over to Concordia Branch Manager – Branch Manager II in August. We are continuing to interview for Custodian I position in Concordia and will begin interviewing for the Library Clerk II position in Concordia since the priority date was July 31.

UKG has been working well. We had a little glitch with the final payroll for July and had to call customer support. They were able to return our call and get the problem fixed. The issue was with the benefits deductions; they are not taken out the third payroll of the month and the system was still deducting them. It was taken care of, so we should not have the issue again. A new Project Manager, Megan Poole, took over our UKG build project. We were having a lot of communication issues, and I scored them poorly when we finished the payroll system, so the Practice Manager listened to my complaints and found us someone to finish the project. UKG is now working on a couple other modules we have purchased: Talent Acquisition and Performance Review. I met with Shiva concerning the requirements for the build on the Recruitment Module and Anoosha concerning the requirements for the Performance Module. One request I made for the Performance Module was to have each employee's goals listed

Statistical Reports

on their Home page so they do not have to go searching for their goals at end of the year to see if they remembered to complete them. Anoosha said she would take care of it. Both the recruitment and performance review processes will stay the same, the only difference is that it will all be done through UKG. I have signed off on the Discovery phase where they collect all of the information about how to complete each process, so they are both working on building those two services. The next phase will be testing. We will be able to go into UKG and do test runs of the performance reviews and applicants to make sure it works properly. We should be able to report in August about how the testing phase is going. It sounds like they will be finished in about a month, so we should be able to start using them soon. I am excited about being able to utilize these resources to streamline both processes and to make everything easier and less confusing for everyone.

The Admin team met with Corey Scheer's TrustCentric team about the new Strategic Plan planning process. He gave us an overview of the process and how it should all work. When we left the meeting, I was really excited about how this planning process was going to happen and the possibilities we have for making Trails even better.

July was the end of the fiscal year, so we have been working on several tasks to finish strong. Karen and I have been preparing for audit which will began this month. Laura has come into Trails a couple of times to collect paperwork and go over information we downloaded. She had a few questions, but we get more information in August. Lastly, on July 31, the Admin team met to go over the Strategic Plan and start the planning of the next Strategic Plan with Corey Scheer's TrustCentric group.

Support Services: Obie Halle

July was an incredibly busy month, with lots of progress. There is a lot going on behind the scenes in the Support Services Department that will come to light as it is implemented, fully completed, or as it happens. We have a lot of work to do to recover consistency and create structure for branch and administrative support.

- **Completed development of a comprehensive door-count reporting system**, converting historical APS90E data into recurring monthly reports and branch-level analytics to support planning and service decisions.
- **Advanced the library's cybersecurity and technology-management capabilities** through centralized patch-management testing, administrative firewall access, improved remote-support tools, and proactive staff notification of an active phishing threat.
- **Standardized new-employee technology onboarding** by documenting repeatable procedures for Windows accounts, Google Workspace, shared drives, groups, and permissions, then successfully using the process for the new Corder Branch Manager.
- **Finalized planning for a revised custodial supply program with Cintas**, aligning the service scope with operational needs and budget limits, with implementation scheduled to begin in August.
- **Advanced systemwide safety and preparedness documentation**, including branch maps, utility shutoff guides, equipment references, and manager-training materials scheduled for August rollout.

Statistical Reports

- **Updated the branch bill-payment equipment strategy** by adding machines at Warrensburg and Knob Noster while removing unused equipment at Corder and Waverly, improving service availability with a net increase of approximately **\$70 per month**.

August will be a month of work orders and project beginnings since summer reading programs are closing up. Policies, Standard Operating Procedures, Quick Guides, and shared drive structure will continue to improve and be well-documented.

Technical Services: Anita Love

July was the start of our new fiscal year! It's hard to believe FY2027 is underway. TS has fully geared back up and ordering new titles for the system. We also took stock of our supplies and ordered in bulk what we could. By the end of July, the new materials started coming in on a daily rate. We also continued to work on the series project, the graphic novels project and damaged materials.

On July 23rd we had a soft launch of our new online public catalog, Aspen Discovery. It has not been rolled out to the public just yet. By the end of July, I demonstrated the new site for the administrative team. Early August will have me training all the managers on this new service. Then we shall set the date for the big unveiling of this new service.

Public Services: Catie McLaughlin

Well, we did it, we survived Summer Reading! It was fun to watch each branch get creative with the themes, from how they decorated to the programs they planned. It was a fun, busy summer.

I am, also, excited to report that Haley welcomed a healthy baby girl. Congratulations to the new little family. I am thrilled for Haley and her family, but it has been weird not having her in the office every day. I look forward to her return after her maternity leave and Debbie's first day in the department next month.

Summer appears to have had a successful run, I am still compiling final numbers but at this point we have had more than 1600 people register for the reading program with a completion rate of 41%. This is amazing news, while we didn't get the increase in numbers we hope for each year, we did retain the high completion rate. Every staff member did an amazing job making this yet another successful year.

I spent a lot of time traveling to the branches for our district presenters including WildHeart and Mad Science of Greater Kansas City. We had a great turnout across the district for each of these programs and received great feedback on our LSTA grant surveys that were distributed during the programs.

I was hoping to have a week or two for some catch up time, but I have been busy training some of our new staff members and I will be doing more of that over the next few weeks. I am looking forward to attending a conference at the beginning of August as well. I am busy compiling stats to get us ready for all our upcoming annual reports that will be due over the next several months. There is never a dull moment in Public Services.

Branch Reports:**Concordia: Debbie Kirchhoff**

Type of program	Name of Program	Age group	Number attending/ using
passive	Colonial Games	All ages	14
passive	Scavenger Hunt	6-12	116
passive	Coloring Sheets	6-12	125
passive	Sticker Poster	6-12	40
passive	Coloring Poster	6-12	17
passive	How many dinos	All ages	54
program	Bubbly Storytime (4)	0-5	136
program	Crafty Storytime (3)	4-6	25
program	Dig in to Discovery (2)	6-12	35
program	Lowkey Teen Takeover	13-17	0
program	Cartoons & Pancakes	All ages	7
program	Book Club	18+	11
program	Mad Science	All ages	40
program	Wild heart	All ages	20

Outreach activities completed: Flyers shared to community Facebook groups

New cards issued: 19

Meeting room usage: 8

Reference Questions: 224

Other Questions: 119

Highlight: Concordia Branch has been short-staffed this summer, so Jennifer and I have been stretched to our limit. I am grateful to everyone who was able to help us out during this busy time for all the branches. The silver lining for me is having the opportunity to interact a lot more with patrons at the circulation desk and at programs. It was a real pleasure to have so many more conversations than I usually get to have with patrons.

This will be my last branch report since I will be retiring in mid-August. The past 25 years at the library have truly been a joy.

Corder: Megan Brunner

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (x5)	0-5	45
Program	Monday Melodies	0-5	0
Program	Book Club	19+	4
Program	Yoga Fridays (x5)	19+	23
Program	S.T.E.A.M. Team	6-12	0
Program	Davidious the Dinosaur	All Ages	19
Program	Wildlife Gone Underground	All Ages	8
Program	Dino Escape Room	13-18	13

Statistical Reports

Program	Tea-Rex Party	All Ages	12
Passive	Find Crunch	All Ages	18
Passive	Take & Makes	All Ages	12

Outreach activities completed: 0

New cards issued: 4

Meeting room usage: N/A

Reference Questions: 67

Other Questions: 56

Highlight:

- Families really enjoyed the Dino Escape Room program. Jennie's diligent work paid off and Warrensburg used the program in their branch too! Great team work!

Staff cheer:

- Megan had a great start with her training and has enjoyed a longer training time with Jennie. As a resident of Corder, she is fitting in great at the branch.
- Kadence got the Trailblazer Award and we are so proud of her. She has grown tremendously over the past year and it's wonderful to see her hard work recognized.

Upcoming Outreach:

- None

Holden: Barbara Bancroft

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (x4)	0-5	125
Program	Book Club	19+	5
Program	Makers Gonna Make	19+	7
Program	Tech Talk Tuesday	19+	3
Program	The Great Dino Shake	9-12	30
Program	Tea-Rex Party	0-5	18
Program	Dino Designers	13-18	5
Program			
Passive	Coloring Sheets	All Ages	97
Passive	Third Space	All Ages	84
Passive	Take & Makes		0
Passive	Question of the Day	All Ages	110

Outreach activities completed:

New cards issued: 33

Meeting room usage: 34

Reference Questions: 118

Other Questions: 62

Highlight:

- Tea-Rex Party was a success! The kids had a great time and the parents thanked us for the great summer programs.

Staff cheer:

- We made it through our first summer program. Our staff enjoyed the programs as much as our patrons. Already talking about improvements for next summer.

Upcoming Outreach:

- Distribute program fliers around town.

Knob Noster: Lauren Sweeney

Type of program	Name of Program	Age group	Number attending/using
Program	Book Club	19+	8
Program	Storytime x4	0-5	128
Program	Happy Birthday America!	All Ages	17
Program	Wildlife Gone Underground	All Ages	26
Program	Storytime Goes Wild	All Ages	45
Program	Move & Groove	0-5	8
Program	Teen Scene	13-18	0
Program	Write Like an Egyptian	13-18	10
Program	Book Tasting	19+	4
Program	Dino Dash	6-12	18
Program	Davidious the Dinosaur	All Ages	30
Program	Shake It 'Til You Make It	6-12	32
Program	Prehistoric Picture Night	19+	3
Program	Dino in Distress	6-12	11
Program	Eye of the Dino	13-18	0
Program	T-Rex Tea Party	0-5	30
Passive	Seed Library	19+	10
Passive	Early Literacy Toys & Puzzles	0-5	197
Passive	Scavenger Hunt	All Ages	70
Passive	Word of the Week	6-12	24
Passive	Stick Together Poster	All Ages	97
Passive	Dino Footprint	All Ages	26
Passive	Dinosaur Height Chart	All Ages	21
Passive	Guess Who?	All Ages	5
Passive	Coloring Sheets	0-5	72
Passive	This or That?	All Ages	453
Passive	Share Your Opinion	All Ages	17
Passive	Adopt a Dino	All Ages	14

Statistical Reports

Outreach activities completed:

- MCVAA Headstart Storytime - 5 Participants
- Shared flyers to community Facebook groups.

New cards issued: 40

Meeting room usage: 17

Reference Questions: 161

Other Questions: 463

Highlight: The highlight of the month was wrapping up another fantastic Summer Reading Program!

Upcoming Outreach: MCVAA Headstart Storytime x2, back to school nights at KNE and KNMS, Story Trail partnership with Missouri Spirit Trail and Warrensburg branch in September.

Lexington: Barbara Seitter

Type of program	Name of Program	Age group	Number attending/ using
District Presenter	Davidious the Dino	Family/all	43
District Presenter	Wildlife Gone underground	Family/all	38
Passive	Creation Station	Family/all	5
Passive	Photo Op	Family/all	10
Passive	Dino Dig	Family/all	25
Passive	Color sheets	Family/all	82
Passive	Tune in to Trails	Family/all	10
Program	Story time x 5	0-5	69
Program	Tunes and tots	0-5	0
Program	Kids Club	6-12	16
Program	Prehistoric Painting	6-12	9
Program	Teen time	13-17	5
Program	Tech Tuesday	18+	4
Program	Bones,Bones,Bones	Family/all	3

Outreach activities completed: 2

New cards issued: 30

Meeting room usage: 44

Reference Questions: 1,007

Other Questions: 246

Highlight:

- We had a gentleman from Lawson, MO that grew up in Lexington come in to our library to read the Lexington newspaper and to ask about Maid Rite. He saw that Maid Rite was closed and feared that it was closed for good. We informed him that they were just closed for vacation. *The library always has the scoop!*

Statistical Reports

- Summer Reading went well all the way around. The happy faces on those kids when they pick up their big prizes is worth every second of everything that goes into SRP.

Upcoming Outreach: 2- Taking weeded books from our book sale room to local nursing homes & Higginsville Lutheran School.

Odessa: Kendra Redden

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (Wed. x5)	0-5	121
Program	Storytime (Thurs. x3)	0-5	86
Program	Scribble Squad	13-17	5
Program	Dino Planter: Fower Power	6-12	23
Program	Wildlife Gone Underground	0+	24
Program	Sit and Read with an Officer (x2)	0+	40
Program	Summer Break Book Club (3)	6-12	11
Program	Breakflix	0+	5
Program	Sit and get Fit (x2)	19+	9
Program	Love is an Open Book Club	19+	5
Program	Davidious the Dinosaur	0+	42
Program	Dino Flyers	6-12	8
Program	Book Lover's Book Club	19+	3
Program	Board Games Though the Ages	0+	7
Program	All Roads Lead to Rome	6-12	8
Program	Roar, Stretch and Stomp	6-12	4
Program	It's a Wrap	0+	96
Passive	Puzzle	0+	30
Passive	Activity/ Coloring sheets	0+	86
Take and Makes	Extra crafts	0+	174

Outreach activities completed: None

New cards issued: 37

Meeting room usage: 54

Reference Questions: 473

Other Questions: 419

Highlight:

Odessa Branch's "It's a Wrap" celebration marking the end of the Summer Reading Program was a great success. Patrons of all ages came together to enjoy games, food, and a strong sense of community as they celebrated another successful summer of reading.

Staff cheer:

Statistical Reports

All of the Odessa staff would like to extend our sincere thanks to the administration and the Board for approving Odessa's seasonal summer position. This position made a tremendous impact on the success of our Summer Reading Program. Kara Smith was a phenomenal addition to our team, and her dedication, enthusiasm, and hard work helped create a positive, welcoming environment for both staff and patrons. We truly appreciate your support in making this opportunity possible.

Upcoming Outreach:

Warrensburg: Matt Kelsey

Type of program	Name of Program	Age group	Number attending/ using
Program	Storytime (Tues AM) x3	0-5	162
Program	Storytime (Tues PM) x3	0-5	45
Program	Music & More	0-5	171
Program	Wonder Club	6-12	67
Program	Dino Bites	6-12	25
Program	Prehistoric Press	6-12	42
Program	Jurassic Craft Camp	0-5	38
Program	Vibe and Thrive	13-18	8
Program	Davidious the Dinosaur	0+	74
Program	Wildlife Gone Underground	0+	67
Program	Unearth A Mystery	19+	0
Program	Improv for Veterans	19+	0 - Canceled
Program	Zumba	19+	7
Program	Noveltea	19+	9
Program	Bunco	19+	15
Program	All Abilities Adventures	19+	5
Program	R.E.D.	6-12	13
Program	Repair Café	0+	11
Program	Craftastic	19+	4
Program	Cardmaking	19+	6
Program	Birding for Beginners	0+	3
Program	Craft Family Fun	0+	7
Program	side quest	13-18	0
Program	Literary Antics	19+	2
Program	Fall Prevention	55+	4
Program	Summer Jazz Band	0+	64
Program	Cookbook Club	19+	0
Program	One-on-One Techtorials	19+	2
Passive	Would You Rather	0+	533
Passive	What is your favorite song?	0+	50
Passive	Maker Table	0+	361
Passive	Activity Sheets	0+	670
Passive	Scavenger Hunt	0+	98
Passive	Community Quilt	0+	30
Passive	Dino Quest	0+	121

Statistical Reports

Outreach activities completed: Jae Steinkuhler visited the Warrensburg Veterans Home for a Pop-Up Library event, which was attended by 20 adults.

New cards issued: 146

Meeting room usage: 21

Study room usage: 52

Reference Questions: 668

Other Questions: 573

Highlight: Over 60 people attended the Summer Jazz Band program at the Warrensburg branch! Fifteen local jazz musicians performed for the large crowd in the library's foyer. Our staff noticed a couple of teenagers rode their skateboards to the library to listen to the performance. Music brings everyone together!

Staff cheer: Corey Todd did an amazing job with Summer Reading Program decorations. The Warrensburg branch was covered wall-to-wall with Jurassic-era décor, including dinosaur cutouts, fun interactive displays, and handmade vines hanging from the ceiling. We'll be sad to see them go!

Upcoming Outreach: The branch will be participating in the "Paint the Town Red" program in partnership with the University of Central Missouri. We'll be decorating our front windows red to represent the university. We will also participate in the "Get the Red Out" Street Fair on Thursday, Sept. 3, from 3-7 pm.

Waverly: Amy Boland

Type of program	Name of Program	Age group	Number attending/ using
Passive	Coloring Sheets	All Ages	17
District Program	Wildlife Gone	All	37
District Program	David the Dino	All	9
Program	Sassy Seniors	55 +	5
Program	Paper Worm Races	0-5	2
Program	Worm Farm	6-12	0
Program	Dinosaur Stomp	0-5	0
Program	Soil Painting	13-18	6
Program	Ice Age Excavation	6-12	6
Program	Woven Coasters	55+	1
Program	Erupting Volcanos	0-5	4
Program	Dinosaur Eggs	6-12	4

Outreach activities completed:

New cards issued: 3

Statistical Reports

Meeting room usage: 0

Reference Questions: 30

Other Questions: 31

Highlight: We have completed another SRP. Catie and Haley did a great job on performers.

Upcoming Outreach: taking flyers to local businesses. Back to school events.

Leeton Express Branch: Deanna Schuler

Outreach activities completed:

New cards issued: 1

Patrons using library (not for check out): 5
(this does not include programming numbers)

Leeton Book Check outs: 32

Reference Questions: 8

Other Questions: 12

Highlights: The summer PTO meeting was held in the library and was not only well attended, many parents that attended stayed after exploring the library. Some hadn't been in since they were in high school and others hadn't been in before.

Upcoming Outreach: Leeton Back to School Bash, August 22.