

**TRAILS REGIONAL LIBRARY
BOARD MEETING
Wednesday, August 26, 2022 at 7:00pm
Lexington Branch, 1008 Main St, Lexington, MO**

1. Call to order-

Meeting called to order at 7:00 pm by Pres. Patty Long.

2. Members:

Patty Long-	Here
Claire Wingert-Dudley-	Online
Goldie Edwards-	Online
Tony Albertina-	Here
Dan Brigman-	Online
Heather Jepsen-	Absent
Jane Beal-	Here
Rhonda Beerman-	Here
Mark Krause-	Here
Vacant pos.-	

Staff-

Jackie Hawes-	Here
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Others-

Barbara Seitter,	Here
Lexington Branch Manager	
Sharol McMullin,	Here
TRL Foundation Board President	

3. Public Comments-

Barbara Seitter- She's been with Lex. Branch for 9 years. Just finished summer reading program, getting ready for winter months. Staff is thankful for the salary increase given. Patty read a thank you card from the staff.

The AC is not working. If anyone has any questions.... please ask.

4. Consent Agenda-

Rhonda Beerman motioned to approve June open and closed minutes and July open and closed minutes. Tony Albertina seconded.

In favor of- **ALL**

Opposed- **none**

Motion carried

5. Unfinished Business-

None

6. New Business

a. TRL Foundation Board annual report

Sharon McMullin reported the Foundation Meeting was postponed due to lack of quorum. They will

meet in September. There are two vacancies on board, will elect at meeting. Encouraged members for ideas on ways to increase income. Odessa building is paid off. Members could help with book sales. They use 3-b-a method. They are working on revising by-laws, are half-way thru. Rhonda Beerman asked if board could speak at different organizations/groups to help educate public on functions. Rhonda Beerman asked if there is a list of current Foundation Members. Jackie Hawes said she is waiting for elections to update list, then will share.

b. Consider TRL Foundation Board applicant(s) to make appointment to the vacant Johnson County seat

One application, Lindsay Chapman, for vacant Johnson county board member. We appoint Foundation members. Rhonda Beerman made motion to appoint Lindsay Chapman to the TRL Foundation Board, Claire Wingert-Dudley made second.

In favor- **ALL**

Opposed- **none**

Motion carried

c. 2026 tax levy hearing

Patty asked if there were any comments from the public- none; no public attended. She went over the proposed rate. The proposed tax rate for the general fund is \$0.2502 per \$100 of valuation and the amount of tax revenue to be budgeted will be \$3,858,215 which includes \$112,020.56 due to new construction and improvements. Based on the proposed tax rate, the increase in tax revenue as a result of reassessment is \$41,694, and increase of 1.1255%. Jane Beal made motion to set the 2026 tax levy at \$0.2502 per \$100 of tax valuation. Tony Albertina made second.

In favor- **ALL**

Opposed- **none**

Motion carried

d. Consider approval of FY2027 budget

No discussion

Goldie Edwards made motion to approve 2027 budget; Dan Brigman made second.

In favor- **ALL**

Opposed- **none**

Motion carried

e. Consider approval of Board of Ethics Agreement

The info is in the board meeting packet. Basically says that board members will not do anything to make monetary gain for themselves, family.

Goldie Edwards moved to accept this as written; Jane Beal made second.

In favor- **ALL**

Opposed- **none**

Motion carried

f. Consider approval of Corder Branch Manager credit card with credit limit of \$500

Megan Bruner, new manager. This is standard procedure.

Rhonda Beerman made motion that Corder branch manager have credit card with \$500 limit; Tony Albertina made second.

In favor- **ALL**
opposed- **none**
Motion carried

g. Consider TRLBoard of Trustees applicant(s) to make recommendation to the vacant Johnson County seat

Odin Jurkowski is the only applicant. There were very good comments on his work in libraries. Claire Wingert-Dudley made motion to recommend Odin Jurkowski as new board member: Dan Brigman made second.

In favor- **ALL**
opposed- **none**
This will go to Johnson County Commission for appointment.
Motion carried

h. Consider approval to deposit Odessa Clothe Closet monthly donations into “designated gift” This money will be deposited in designated gifts, marked as Odessa Clothes Closet, this is due to the amount of donation, and how it is to be used. Goldie Edwards asked if it should be raised higher than \$5000 in the policy: Jackie Hawes did not think this would be beneficial. Mark Krause made motion to approve depositing Odessa Clothes Closet donation into designated gifts fund, Rhonda Beerman made second.

In favor- **ALL**
opposed- **none**
Motion carried

i. Consider approval to create four part time Custodial positions and eliminate one full time II position.

After Director Hawes explained situation, it would benefit branches to do this. Tony Albertina asked if Director Hawes knew what total of full-time position w/benefits was to the library? Did not have total. Director Hawes is recommending these positions for 15 hours a week.

Motion was made by Rhonda Beerman to create four part time Custodian I positions and get rid of the full-time Custodian II position; second by Claire Wingert Dudley.

In favor- **ALL**
opposed- **none**
Motion carried

j. Consider approval of change to policy A103-Types of Library Service

This will change maximum number of hours the Tier II branches will be open. From 30-45 to 30-47 hours weekly.

Goldie Edwards moved to approve policy change to A-103, Dan Brigman made second.

In favor- **ALL**
opposed- **none**
Motion carried.

k. Discussion of policy E110- Meeting Rooms and Study Rooms (tabled from July)

Goldie Edwards is a member of a group called “Writers of Warrensburg” that meets in the Warrensburg branch. There are scheduling conflicts and time frame questions. There was much discussion on wording of policy, possible interpretations, and how to proceed. It was discussed and agreed that Director Hawes should review the policy and possibly make changes for board to review. Rhonda Beerman recommended that this be tabled until Director Hawes has this reviewed and possibly clarifies and makes changes. Goldie Edwards did stress that the staff at Warrensburg has been very good to work with, it is just the policy wording.

l. Consider approval of staff appreciation gift

No official motion had previously been made to do this.

Rhonda Beerman made motion to present staff with gift of additional four hours leave time. Claire Wingert-Dudley made second

In favor- **ALL**

opposed- **none**

Motion carried

m. Strategic plan update

Director Hawes may by end of week have dates scheduled for the Long-Range Planning Committee. There will be two virtual meetings and two community engagement events, one in Johnson County, one in Lafayette.

7. Announcements

August meeting minutes need submitted by noon August 28.

8. Consider approval to go into closed session.

Jane Beal made motion to go in closed session; Claire Wingert Dudley made second.

Long- yes

Edwards- yes

Jepsen- absent

Beal- yes

Albertina- yes

Beerman- yes

Wingert-Dudley- yes

Brigman- yes

Krause- yes

9. Adjournment

Meeting adjourned 9:05 pm