

Trails Regional Library Board of Trustees
Minutes of April 21, 2021

1. Call to order

The Trails Regional Library Board met on April 21, 2021 with the majority of the board attending in person at the Warrensburg Branch. The meeting was live streamed for the public on YouTube. President, Scotty Walker, called the meeting to order at 7:02p.m.

2. Roll Call

Board members attending: Fern Deatherage, Carlin Dillon, Lori Dodson, Georgia Jarman, Ron McMullin, Judy Tyler and Scotty Walker. Board member attending via the phone; Judy Wolter. Unable to attend: Allycen Burton.

On duty staff attending in person: Anita Love and Luke Ciccone who provided technical support for the live stream. On duty staff attending via GoToMeeting: Kyle Constant, Karen Churn, Billy Stone and Sara Evans.

There were 23 members of the public in attendance via the live stream YouTube channel.

3. Public Comments

Mr. Walker asked if there were any public comments. Mr. Constant responded that there was one comment from Jeannea Dickerson stating that Holden branch patrons want the branch open 6 days a week.

4. Consent Agenda

Mr. Walker asked if there were any questions about the consent agenda. Georgia Jarman made a motion to approve the consent agenda with the addition of the printed checks from the general fund. Ron McMullin seconded the motion and a roll call vote was taken; Fern Deatherage – Aye,

Carlin Dillon – Aye, Lori Dodson – Aye, Georgia Jarman – Aye, Ron McMullin – Aye, Judy Tyler – Aye, Judy Wolter – not present to vote, and Scotty Walker – Aye. The motion passed with 7 Ayes and 0 Nays.

5. Unfinished Business

a. New operating hours and start date. Mr. Walker asked for discussion on the operating hours for the branches. The board discussed. It was brought out that the Knob Noster branch had a recent resignation and therefore shorthanded. Mr. Constant reported that staff from other branches have already volunteered to help out in Knob Noster. Discussion ensued.

Ron McMullin made a motion that all branches, except Corder and Waverly, will be open six (6) days a week at regular hours. Judy Tyler seconded the motion and a roll call vote was taken; Fern Deatherage - Aye, Carlin Dillon - Aye, Lori Dodson - Aye, Georgia Jarman - Aye, Ron McMullin - Aye, Judy Tyler - Aye, Judy Wolter - Aye, and Scotty Walker - Aye. The motion passed with 8 Ayes and 0 Nays.

Fern Deatherage made a motion to suspend the need for branch staff to make appointments so patrons can enter the buildings, but continue staying within the current occupancy levels. Carlin Dillon seconded the motion and a roll call vote was taken; Fern Deatherage – Aye, Carlin Dillon – Aye, Lori Dodson – Aye, Georgia Jarman – Aye, Ron McMullin – Aye, Judy Tyler – Aye, Judy Wolter – Aye and Scotty Walker – Aye. The motion passed with 8 Ayes and 0 Nays.

The board directed administrative and branch staff to have new operational hours in place by Monday, May 3, 2021.

b. Director Search Committee report. Ms Deatherage reported that virtual interviews with committee members were being planned for April 30th. Second round interviews will be with the entire board. The

committee asked Mr. Constant if using GoToMeeting for the virtual link was possible. Mr. Constant stated that it would be possible and that he and the IT Department would work with the board search committee.

No action was taken.

- c. **RFQ for Engineers Committee report.** Ms Wolter reported that not a single RFQ from an engineer was received in the administrative offices. Ms Love reported that she had reached out to Tracy Brantner and Norman Lucas to inform them of the situation. Ms Brantner will meet with Mr. Lucas to see about possible next steps. They will stay in contact with the board committee.

No action was taken.

6. New Business

- a. **Corder Lease agreement.** Ms Love reported that all board members had a copy of the new Corder Lease agreement on their tables along with comments from the Library District's legal counsel. Discussion ensued.

Judy Tyler made a motion to accept the Corder Lease agreement as presented. Ron McMullin seconded the motion and a roll call vote was taken; Fern Deatherage - Aye, Carlin Dillon - Aye, Lori Dodson - Aye, Georgia Jarman - Aye, Ron McMullin - Aye, Judy Tyler - Aye, Judy Wolter - Aye and Scotty Walker - Aye. The motion passed with 8 Ayes and 0 Nays.

7. Discussion and Announcements

- a. **Status of self-check machines.** Mr. Walker asked what the status is of the self-check machines. Mr. Constant reported that all the self-check machines are now in place and operational for checking out however, due to supply chain issues, the credit card readers were just installed

today. The Warrensburg branch has 3 machines, Odessa branch has 2 machines, Lexington, Concordia, Holden, Knob Noster all have 1 machine and Corder and Waverly did not receive self-check machines. The decision was based on available space and anticipated demand in each branch. The machines in Johnson County were paid with the Johnson County CARES act grant of \$67,000. The machines in Lafayette were purchased using a budget line (7015) in the approved FY2021 budget. It was part of the RFID project. Discussion ensued.

- b. Need new board member for Lafayette Co.** Mr. Walker stated that the Library Board needs a new board member from Lafayette County to fill the unexpired term of Amanda Travis. Ms Jarman stated she possibly knew of someone from the Odessa area that might be interested. The application for prospective board members is found on the web site.

Mr. Walker reported that the Trails Foundation Board also needs a new board member to fill the unexpired term of Ken Messer. Discussion ensued.

Ms Love reported that on June 30, 2021 Carlin Dillon and Allycen Burton's terms on the Board of Trustees will expire. Ms Dillon was asked if she would serve a second 4-year term. She responded, yes. Mr. Walker stated he would reach out to Ms Burton to see if she would serve a second term.

- c. Vaccination requirement for staff.** Mr. Walker asked the question, should the Library Board require staff to get the COVID-19 vaccine. Discussion ensued. Mr. Walker will contact legal counsel to get a legal point of view of this topic.
- d. Board meeting location(s) for June and FY2022.** Ms Love stated that the June 16th board meeting is scheduled to be in held in the Lexington branch. Due to social distancing the only place where the meeting can

be held is in the meeting room located in the basement. She stated her fears that the technology would not allow for streaming of the meeting. She requested that the June 17th meeting and the meetings during FY2022 be scheduled at the Warrensburg branch. The board directed her to schedule the meetings in Warrensburg.

8. Closed Session pursuant to RSMo 610.021(3).

At 9:10p.m. Georgia Jarman moved to go into closed session. Carlin Dillon seconded the motion and a roll call vote was taken. Voting on the motion was as follows: Fern Deatherage – Aye, Carlin Dillon – Aye, Lori Dodson – had left the meeting, Georgia Jarman – Aye, Ron McMullin – Aye, Judy Tyler – Aye, Judy Wolter – Aye, and Scotty Walker – Aye. Motion passed with 7 Ayes and 0 Nays. At 9:46p.m. a roll call vote was taken to end the closed session and resume the open session.

9. Adjournment

President, Scotty Walker, adjourned the meeting at 9:47p.m. The next meeting will be at 7:00p.m. on May 19, 2021 at the Warrensburg Branch.

Board Officer

May 19, 2021
Date of approval