

Minutes of Board of Trustees Meeting, September 15, 2021

1. Call to order

The Trails Regional Library Board met on September 15, 2021 with the majority of the board attending in person at the Warrensburg Branch. The meeting was live streamed for the public on YouTube. President, Scotty Walker, called the meeting to order at 7:00p.m.

2. Roll Call

Board members attending in person: Fern Deatherage, Carlin Dillon, Ron McMullin, Cathy Thompson, Scotty Walker and Judy Wolter. Board members attending via the phone: Jana Brookshier and Sandy Henke. Unable to attend: Georgia Jarman and Judy Tyler.

On duty staff attending in person: Jackie Hawes, Director, Anita Love and Luke Ciccone who provided technical support for the live stream. On duty staff attending via GoToMeeting: Roger Dumas.

There were 9 members of the public in attendance via the live stream YouTube channel.

3. Public Comments

Mr. Walker introduced the newest board member, Cathy Thompson. Ms Thompson represents Lafayette County, filling the unexpired term of Amanda Travis. Board members then went around and introduced themselves to Ms Thompson.

Mr. Walker asked if there were any public comments. Roger Dumas responded that there were no public comments.

4. Consent Agenda

Mr. Walker asked if there were any questions on the consent agenda. Ms Dillon inquired about the charges for ADP. Ms Hawes reported that all charges for ADP will show up in the financials as bank drafts.

Ron McMullin made a motion to approve the consent agenda with the addition of the printed checks from the general fund. Fern Deatherage seconded the motion and a roll call vote was taken, Jana Brookshier - Aye, Fern Deatherage - Aye, Carlin Dillon - Aye, Sandy Henke - Aye, Ron McMullin - Aye, Cathy Thompson - Abstained, Judy Wolter - Aye and Scotty Walker - Aye. The motion passed with 7 Ayes, 0 Nays and 1 Abstention.

5. Unfinished Business

There being none, the Board moved on to New Business.

6. New Business

- a. Consider approval of Director credit card.** Ms Hawes reported that the Board needs to approve a credit card for her with a limit of \$10,000. Trails Regional Library has a Visa Business credit account with a total credit limit of \$50,000 which is divided amongst seven credit cards.

Judy Wolter made a motion to approve a Visa Business credit card for the Director with a limit of \$10,000. Jana Brookshier seconded the motion and a roll call vote was taken, Jana Brookshier - Aye, Fern Deatherage - Aye, Carlin Dillon - Aye, Sandy Henke - Aye, Ron McMullin - Aye, Cathy Thompson - Aye, Judy Wolter - Aye and Scotty Walker - Aye. The motion passed with 8 Ayes and 0 Nays.

- b. Consider approval to apply for the Emergency Connectivity Fund Program.** Ms Hawes reported that there is a grant opportunity through the Emergency Connectivity Fund Program. Staff recommendation would be to not utilize this funding opportunity to add additional devices, but to possibly apply in order to recoup monthly payment for existing Hotspot service. Staff may choose not to apply for this grant

since there is a similar one with the MO State Library that may have a less complex application process. Ms Hawes is scheduled to attend a webinar to compare the two grants. Discussion ensued.

Fern Deatherage made a motion to go along with staff recommendation and look at both grants and apply for one or both as needed. Judy Wolter seconded the motion and a roll call vote was taken, Jana Brookshier - Aye, Fern Deatherage - Aye, Carlin Dillon - Aye, Sandy Henke - Aye, Ron McMullin - Aye, Cathy Thompson - Aye, Judy Wolter - Aye and Scotty Walker - Aye. The motion passed with 8 Ayes and 0 Nays.

- c. Roofing Committee.** Ms Dillon had requested this item be added to the agenda. She would like to see another person added to the roofing committee. Ms Hawes reported that the committee currently was Judy Wolter, Carlin Dillon, Scotty Walker, Anita Love and Jackie Hawes. Discussion ensued. Mr. Walker expressed a willingness to step down from the committee if someone else would like to serve. Ms Henke expressed her willingness to serve on the committee.

Carlin Dillon made a motion to replace Scotty Walker on the committee with Sandy Henke. Judy Wolter seconded the motion and a roll call vote was taken, Jana Brookshier - Aye, Fern Deatherage - Aye, Carlin Dillon - Aye, Sandy Henke - Aye, Ron McMullin - Aye, Cathy Thompson - Aye, Judy Wolter - Aye and Scotty Walker - Aye. The motion passed with 8 Ayes and 0 Nays.

- d. Friends of the Library.** Discussion centered around how community members could become involved with helping the library. One suggested area could be the upkeep of landscaping at the different branches. Discussion ensued. If community members would like to help they would just need to get in contact with the local branch manager.

No board action was taken.

7. Announcements

Ms Hawes announced the retirement of Lexington Branch Manager, Willa Beach. Ms Beach's last day will be October 30, 2021.

8. Adjournment

President, Scotty Walker, adjourned the meeting at 7:29p.m. The next meeting will be at 7:00p.m. on October 20, 2021 at the Warrensburg Branch.