

Minutes of Board of Trustees Meeting, November 17, 2021

1. Call to order

The Trails Regional Library Board met on November 17, 2021, at the Warrensburg branch, with all members attending. The meeting was live streamed for the public. President, Scotty Walker, called the meeting to order at 7:05 p.m. He announced that Cathy Thompson, Lafayette County board member, had resigned effective November 17, 2021.

2. Roll Call

Board members attending in person: Jana Brookshire, Carlin Dillon, Judy Wolter, Ron McMullin, Fern Deatherage, Judy Tyler, and Scotty Walker. Attending via phone were Georgia Jarman and Sandy Henke.

On duty staff attending were Jackie Hawes, Director, and Luke Ciccone.

3. Public Comments

There were no public comments.

4. Consent Agenda

Director Hawes reported that a check in the amount of \$171.98 was a duplicate and had been voided. The new total of checks written is \$57,785.49. Fern Deatherage made a motion to accept the consent agenda, with the addition of the printed checks from the general fund. Motion was seconded by Jana Brookshier. Roll call vote was taken with the following results: Jana Brookshier – Aye; Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion approved unanimously.

5. Unfinished Business

There was no unfinished business.

6. New Business

a. Consider approval of the revised Policy E115 - Request for Reconsideration of Library Material form

Director Hawes reported that there has been some challenged material at libraries nearby and she wants Trails to be proactive

rather than reactive in the event anyone challenges any of our material. Our policy is similar to those of Mid-Continent and the Cass County libraries. Our form Request for Reconsideration of Library Material would require that the challenger give his name and specific reasons for the request.

Fern Deatherage made a motion to approve Policy E115 – Collection Development, with second by Judy Wolter. Voting was as follows: Jana Brookshier – aye; Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherge – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion approved unanimously.

b. Consider approval of the revised appendix to Policy E115 – Request for Reconsideration of Library Material Form

Fern Deatherage made a motion to approve the Request for Reconsideration of Library Material Form, with second by Georgia Jarman. Voting as follows: Jana Brookshier – Aye; Carlin – Dillon; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion passed unanimously.

c. Consider allocating the \$20K from Glazebrook Fund to a project

Laura Gillum, Auditor had recommended that the Board approve the allocation of \$20,000 to a Warrensburg project. This money is from the Glazebrook Trust and is to be used for the Warrensburg branch but had been set aside for a project at another branch. After discussion, Judy Wolter made the motion to allocate the \$20,000 to the Warrensburg branch roofing project. Georgia Jarman seconded the motion. Voting was as follows: Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye; Jana Brookshier – Abstain. Motion approved with eight ayes and one abstention.

d. Determine date/time for Board retreat

Director Hawes stated that the Board needs to establish a time in January, 2022, for a retreat to discuss our strategic plan with Orange Boy. The retreat will last approximately one hour. Fern Deatherage asked if we could combine this with our regular January meeting. Discussion ensued. Jana Brookshier made a motion that the Board hold the retreat at 6:00 p.m. with Orange Boy, before our regular January, 2022, meeting at 7:00 p.m., with second Fern Deatherage. Voting was as follows: Jana Brookshier – Aye; Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion approved unanimously.

e. December meeting

A December meeting will be required in order to approve the invoices and checks. Discussion ensued. Following discussion, Sandy Henke made a motion to hold a virtual/in person meeting on December 15, 2021, our regular meeting date, at 7:00 p.m. Motion was seconded by Georgia Jarman and result was as follows: Jana Brookshier – Aye; Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion passed unanimously.

f. Consider approval to accept the LSTA Summer Reading Program Promotional Grant in the Amount of \$723.04

Money for summer reading program has been allocated in the past but is actually considered a grant and needs to be approved by the Board. Jana Brookshier made the motion to approve the LSTA Summer Reading Program Promotional Grant in the amount of \$723.04, with second by Judy Wolter. Voting was as follows: Jana Brookshier – Aye; Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion approved unanimously.

g. Consider approval to accept the LSTA Technology Mini Grant in the amount of \$27,346.00

Director Hawes had received notice that this grant was approved the day before our meeting and required Board approval to accept it. Motion made by Sandy Henke to accept the LSTA Technology Mini Grant in the amount of \$27,346, with second by Georgia Jarman. Voting was as follows: Jana Brookshier – Aye; Carlin Dillon – Aye; Judy Wolter – Aye; Ron McMullin – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Georgia Jarman – Aye; Sandy Henke – Aye; Scotty Walker – Aye. Motion approved unanimously.

7. Announcements

Sandy Henke, Georgia Jarman, and Carlin Dillon all voiced their appreciation of the reports that Director Hawes has generated during these past months and commended her leadership. Director Hawes announced that Carol Nolte, Warrensburg branch manager, is retiring on December 2, 2021. Jackie will be serving as the branch manager until a replacement is hired. Director Hawes also announced that on November 15, 2021, Trails is at Level 1 of our Covid plan.

8. Adjournment

President Walker adjourned the meeting at 7:42 p.m.