

Minutes of Board of Trustees Meeting, February 16, 2022

1. Call to Order

The Trails Regional Library Board met on February 16, 2022, with complete board attendance in person and via GoToMeeting at the Warrensburg branch. The meeting was live streamed for the public. President, Scotty Walker, called the meeting to order at 7:00 p.m.

2. Roll Call

Board members attending in person: Ron McMullin, Judy Wolter, Jane Beal, Carlin Dillon, Jana Brookshier, Judy Tyler, and Scotty Walker. Attending via GoToMeeting were Sandy Henke, Fern Deatherage, and Georgia Jarman. On duty staff attending were: Jackie Hawes, Director, and Luke Ciccone. Observing via YouTube were members of the Holden Boy Scouts.

3. Public Comments

Thanks from the Holden Boy Scouts was expressed.

4. Consent Agenda

Motion was made by Ron McMullin to approve the consent agenda with the addition of the printed checks from the general fund. Jane Beal seconded the motion and roll call vote was taken as follows: Ron McMullin – Aye; Judy Wolter – Aye; Jane Beal – Aye; Carlin Dillon – Aye; Jana Brookshier – Aye; Sandy Henke – Aye; Fern Deatherage – Aye; Georgia Jarman – Aye; Judy Tyler – Aye; Scotty Walker – Aye. Motion passed unanimously.

5. Unfinished Business

There was no unfinished business.

6. New Business

a. Consider Approval of Assistant Director Credit Card with Limit of \$5K

Judy Wolter moved to approve the issuance of a credit card with limit of \$5K to Asst Director, Susan Kromrie. Georgia Jarman seconded the motion and voting was as follows: Ron McMullin – Aye; Judy Wolter – Aye; Jane Beal – Aye; Carlin Dillon – Aye; Jana Brookshier – Aye; Sandy

Henke – Aye; Fern Deatherage – Aye; Judy Tyler – Aye; Scotty Walker – Aye. Motion passed.

b. Consider Approval of Changes to Policy F203-Leave

After Director Hawes had sent out the proposed revisions to Policy F203-Leave, she had received word from our legal counsel that some other areas needed to be addressed in the policy. Voting on the policy could be put off until the March meeting when the changes had been made. Discussion ensued as to separating annual leave and sick leave and to allow carryover of 240 hours on the employee's anniversary date. If employee does not reduce the number of hours to below 240, no further accrual would occur until such time as employee does so, and any hours accrued above 240 would be lost on the anniversary (carryover) date. Following revisions suggested by legal counsel, the policy would be subject to another vote in March.

Jana Brookshier made a motion to approve the policy as written at this time, with second by Carlin Dillon. Voting was as follows: Ron McMullin – Aye; Judy Wolter – No; Jane Beal – Aye; Carlin Dillon – Aye; Jana Brookshier – Aye; Sandy Henke – Aye; Fern Deatherage – Aye; Georgia Jarman – Aye; Judy Tyler – No; Scotty Walker – No. Motion passed with 7 Ayes and 3 Nays.

In a side note concerning the new ADP system, President Walker asked if further things continued to come up each month. Director Hawes explained that any new system can actually take a few years to work out all the bugs. Karen Churn is cross-training other employees on the system.

7. Announcements

President Walker announced that a former TRL Board of Trustees member, Charles Keseman, had died on January 31, 2022. He had served on the Board in the early 2000s as Secretary.

Director Hawes announced that the libraries would go to Level 3 of the Covid-19 Response Plan on February 22, 2022. She will be out of the office the week of February 21, 2022. Director Hawes also announced that

services for Linda Washam would be held on Saturday, March 5, 2022, in Odessa.

8. Adjournment

President Walker adjourned the meeting at 7:25 p.m.

Board Officer

Date of Approval