

Meeting Minutes

Trails Regional Library Board of Trustees

Wednesday, September 27, 2023 @ 7pm

Waverly Branch - 203 E Kelling Avenue Waverly, MO 64096

1. Call to Order

Meeting began at 7:00pm, called to order by Board President, Patty Long

2. Roll Call

- a. Board Members Present: Leanna Watts, Goldie Edwards, Judy Tyler, Michelle Amos, Carlin Dillon, Bekki Currier, Dan Brigman, Patty Long
- b. Board Members Present via Teleconference: NONE
- c. Board Members Absent: Jane Beal, Mike Elder
- d. Staff Present: Jackie Hawes - Trails Regional Director, Tessa Moulton, Roger Dumas
- e. Visitors Present: Laura Gillum w/ Gillum & Gillum

3. Public Comments

- a. NONE

4. Consent Agenda

Motion by Goldie Edwards to approve the Consent Agenda

Second by Judy Tyler

Roll Call Vote, All Aye - Motion Passed

- a. Minutes
- b. Financial Report: General Fund
- c. Financial Report: Designated Gifts
- d. Financial Report: Approval of Invoices & Checks

5. Unfinished Business

a. Discussion on Holden Branch lease

Conclusion is that the lease will auto-renew as intended in October and will be re-visited in 20 years.

6. New Business

a. Audit Info:

- i. Laura Gillum
- ii. Request was made to receive paper copies next time. Usually included in the packet, but was received a little later this time.
- iii. Cash basis, in and out of the checkbook
- iv. Adjustments were mainly just moving things around
- v. Designated Gifts Funds breaks it out by restricted & committed vs can be used for anything
- vi. Laura recommends CDs instead of mutual funds due to good rates right now. Carlin warned that they would need to be watched to make sure they don't renew at lower rates.
- vii. No serious issues, great progress made from a few years ago.

b. Trails Regional Library Foundation reporting to TRL Board

- i. We are requesting September for an annual report.
- ii. The report could just include what they have done in the past year and what is in the works for the coming year.

c. Consider accepting the donation of a pump organ for the Warrensburg Branch

Motion by Judy Tyler to accept the donation of the pump organ for the Warrensburg branch

Second by Carlin Dillon

Roll call vote:

Ayes - Leanna Watts

Nays: Goldie Edwards, Judy Tyler, Michelle Amos, Carlin Dillon, Bekki Currier, Dan Brigman, Patty Long

Motion Fails

- i. Recommendation was made to check with Main Street Warrensburg or UCM McClure Archives to see if they would be interested in this donation

d. Update on Cincinnati property insurance through Assured (broker)

- i. Some properties under insured.
- ii. Lexington cost of insurance 660k up to 728k due, in part, to assessment of building being up from 1.7 mil to 2 mil
- iii. Lafayette Co property values have gone up quite a bit in the past year

- iv. Overall increase of 9k cost
- v. Callahan Taylor, new representative (located in Warrensburg)

e. Consider options for library contributions to employee health insurance

Motion by Carlin Dillon to offer option #1 which will cover entire cost of the HSA & PPO 750

Second by Michelle Amos

Roll call vote, All Ayes - Motion Passed

Motion by Carlin to move \$92,644.56 from capital misc projects to insurance

Second by Leanna Watts

Roll call vote, All Ayes - Motion Passed

- i. Increase is wide-spread, not just TRL
- ii. 45 FT employees, 51 employees total (when fully staffed)
- iii. 26 pay periods in a year
- iv. Money would need to be moved if we approve covering more of the cost.
- v. Back in 2014 when the last increase was made, TRL was covering approx 85% of the cost of the insurance
- vi. This could provide a boost to our recruitment & retention

7. Announcements

- Banned Books Week is Oct 1-7, 2023
 - Branches have displays
- All TRL branches closed Mon Oct 9, 2023 for all staff professional development day
- Board Retreat is Wed Oct 11, 2023 from 6-8pm in Wburg.
 - Let Goldie know if there's anything you'd like added to the training b/c Patty has put her in charge of the retreat

8. Consider approval to go into Closed Session 610.021 (13) - Personnel

Motion by Judy Tyler to go into closed session to discuss personnel matters

Second by Dan Brigman

Roll call vote, All Ayes - Motion Passed

9. Adjournment

Next Meeting: Wednesday, October 18, 2023, 7pm @ Corder Branch