

Meeting Minutes

Trails Regional Library Board of Trustees

April 17, 2024, at 7:00pm

Lexington Branch, 1008 Main St., Lexington, MO 64067

1. Call to order

- a. Time meeting began: 7:00pm
- b. Called to order by: Patty Long, President

2. Roll Call

- a. Board members present in person: Dan Brigman, Jane Beal, Patty Long, Goldie Edwards, Judy Tyler, Bekki Currier, Carlin Dillon
- b. Board members present online: Leanna Watts, Michelle Amos
- c. Board members absent: Mike Elder
- d. On Duty Staff present: Barbara Seitter, Jackie Hawes
- e. Guest presenters: John Spiegelhalter, Mark Heins, Lavona Larimore, Patty Schnakenberg, Harland Mieser

3. Public Comments

- a. Lexington Branch Manager, Barbara Seitter

Winding down usual programs, working towards summer reading Program, Collaborative Summer Library Program theme is: Adventure Begins at Your Library

4. Consent Agenda

- a. Minutes
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks
 - Motion by Goldie Edwards
 - Second by Dan Brigman
 - All Ayes - Motion Passed

5. Unfinished Business: None

6. New Business

- a. Concordia Lion's Club Mural Committee - Harland Mieser
 - i. Patriotic Mural Project
 - ii. Lion's Club had money that needed to be spent - murals came from an idea by Curtis Gregory
 1. Ray Harvey, artist
 2. Approx \$16k/year in donations for murals

3. Lifespan is quite some time if properly maintained.
4. North facing varnished every 4 years, S facing every 3 years
5. Not unusual for artist to do touch-ups if needed.
6. Will there be an issue since the library is publicly owned and the other buildings used right now are private property?
7. Would like to do the library mural first, then MFA (decision in May)
8. Any issues with graffiti? Not yet.
9. Patty mentioned that the wall has not been repaired for long and may end up needing additional repairs - so maybe we should wait and see how it holds up?

It's great that they already considered a lot of the different issues that may arise such as maintenance.

Maybe Library of Congress theme?

We will take it to the attorney and go from there.

b. Consider approval of Corder Branch lease renewal

Motion by Judy Tyler

Second by Jane Beal

All Ayes - Motion Passed

c. Consider approval to hire seasonal summer reading program assistant There was a grant last summer that funded this position. They worked 20 hrs/week for 10 weeks.

Money has been put in the budget for the position this year and if approved, they would work 40 hrs/week for 14 weeks

This position supports all branches.

Suggestion made to make sure ad for the job says "up to" 40 hours

Motion by Bekki Currier

Second by Dan Brigman

All Ayes - Motion Passed

d. Report from staff recognition committee

Met a week ago, Trailblazer award quarterly, based on nominations to the board, team member working above and beyond/enhancing a branch, morale, cost-savings. Certificate, highlighted on social media, Wburg Hospital has an award that was referenced.

4 Trailblazers a year, then one of those 4 would be given annual award. Best time for that announcement may be before summer reading program kick off.

Who can nominate? Anyone in Johnson or Lafayette County? Any reason we can't just open it to anyone?

How do they nominate? Survey.

Perks ideas -(5)

jeans day

pick a book for the library (follows selection policy)

bookplate put into their recommendation

extra lunchtime

Could we get donations from community businesses? Maybe a basket for the large prize with a variety of items. It would also be nice to have a traveling trophy or plaque along w/ a small, personalized plaque/award they would get to take home.

e. Update on bidding financial services

The bid documents are ready, letters will be sent to all banks in Johnson & Lafayette Counties

Don't want to change banks in the middle of the summer

Looking to start in August, get bids back and then be ready to switch by the end of the year. Currently with UMB.

Post according to legal requirements (website, newspapers)

f. Discussion on the process to fill Board vacancies

We need to look at the bylaws b/c our procedure doesn't follow what our current bylaws says. There is an extra step that the public can submit an application instead of ONLY having board members recommend. If a board member recommends someone, they do still need to fill out the application.

Article 7, Amendment of Bylaws

7. Announcements

- Board vacancies in Johnson and Lafayette counties
 - Goldie Edwards filled an unexpired term and is planning to apply to continue
 - Judy Tyler has termed out

- Polling place in Corder - Doug, (Judy Tyler's neighbor) mayor of Corder, has previously used the library for elections on Tuesdays since branch was closed anyway. Recently they had been using another space but it is being converted to a living space, so there is a need for a polling place beginning this August. Would the county clerk be part of that decision? Jessica White is the county clerk.

At a Wburg candidate forum for city council it was said that Jackie threw away an application for board of trustees - no applications were thrown away and all applications are always presented for consideration.

8. Adjournment

a. Time meeting concluded: 8:14pm

Upcoming Meetings:

May 15, 2024 7pm Warrensburg Branch

June 19, 2024 7pm Odessa Branch