

# Meeting Minutes

Trails Regional Library Board of Trustees

Wednesday, June 19, 2024 at 7:00pm

Odessa Branch, 107 W Mason Odessa, MO

## 1. Call to order

- a. Time meeting began: 7:00pm
- b. Called to order by: Patty Long, president of the board

## 2. Roll Call

- a. Board members present in person: Judy Tyler, Leanna Watts, Dan Brigman, Bekki Currier, Goldie Edwards, Patty Long, Carlin Dillon, Mike Elder
- b. Board members present online: none
- c. Board members absent: Michelle Amos, Jane Beal
- d. On-Duty Staff present: Jackie Hawes, Kendra Redden
- e. Guests present: None

## 3. Public Comments

- a. Odessa Branch Manager - Kendra Redden
  - i. High interest in the summer reading program
  - ii. Wonderful building that meets their community's needs
  - iii. Internet service goes out quite often, but it is the only service in Odessa - they have a dedicated hotspot to continue operations in these instances
  - iv. Electricity also goes out pretty often too
- b. Recognition of Judy Tyler for her 8 years of service on the library board.

## 4. Consent Agenda

- a. Minutes (May 2024 open & closed sessions)
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks  
Motion by Judy Tyler to accept the Consent Agenda  
Second by Leanna Watts  
All Ayes - Motion Passes

## 5. Unfinished Business

- a. Consider approval of the Corder Branch to be a polling location for Lafayette Co
  - i. Note was made that election officials get to the polling place anywhere from 4:45-5:30am, the contract says we will ensure heat and light will be available at 6:00am.

Motion by Bekki Currier to approve the Corder Branch to be a polling location for Lafayette Co  
Second by Judy Tyler  
All Ayes - Motion Passed

## 6. New Business

### a. Election of officers for FY25

Motion by Carlin Dillon to keep officers the same: Patricia Long - President, Carlin Dillon - Vice President, Jane Beal - Treasurer, Bekki Currier - Secretary  
Second by Goldie Edwards  
All Ayes - Motion Passed

- Term limits for officers will be discussed at a future meeting.
- Jackie suggested we create a by-law committee to bring any issues/changes to the board with specific options. Patty requested volunteers for this committee - Carlin Dillon & Goldie Edwards volunteered & since the president serves on all committees, Patty makes three people. Possibly one of the new members may want to join. This committee will be called the By-Law Review Committee.

### b. Consider approval of new Board officers on bank account as check signers No change - no action is needed.

### c. Consider TRL Board of Trustees applicants to recommend appointment to the upcoming vacant Lafayette County seat

- Chris Fillpot from Odessa is the sole applicant  
Motion by Goldie Edwards to recommend Chris Fillpot  
Second by Dan Brigman  
All Ayes- Motion Passed

### d. Consider approval of compensatory leave

- It will run the calendar year.
- It won't affect the budget, but is considered a financial liability.
- Purpose is to keep from paying occasional and irregular overtime.
- Parameters would be: Need to be approved in advance, non-exempt employees will be paid out once comp time reaches 60 hours, and no comp time will be carried over to the next calendar year(non-exempt will be paid out, exempt employees would forfeit this time/pay)
- Jackie had about 100 hours the past year.
- If an employee knows they're about to lose their comp time at the end of the year, they may try to take quite a bit of time off, but since it would have to be pre-approved, it can just not be approved.

vii. Dan says he deals with this as a supervisor and that it works well. He has done this for 15 years and reminds employees to use their time.

1. It will help branches stay open and allow closer employees to cover to earn comp time.

Motion by Goldie Edwards approve development of a compensatory leave program

Second by Leanna Watts

All Ayes - Motion Passed

e. Consider approval of the donation of the piano at the Warrensburg Branch

- i. Need permission to find a home for it.
- ii. Scott Joplin Ragtime Festival in Sedalia - always looking for pianos  
Motion by Leanna Watts to donate the piano that is located inside the Warrensburg Branch

Second by Judy Tyler

All Ayes - Motion Passed

f. Consider approval of the FY25 preliminary budget

- i. Some line items on the expenditure side have changed, but the total stayed the same
- ii. Jump in insurance is b/c we voted to cover this for employees, so money was moved to cover this
- iii. Purchase of new van - ordered, but we do not pay for it until it is delivered - could be July or August

Motion by Leanna Watts to approve the preliminary budget

Second by Mike Elder

All Ayes - Motion Passed

## **7. Announcements**

- a. Board vacancy in Lafayette Co
  - i. Commission should review our recommendations Monday 6/24 9am
- b. Bekki not present at July meeting - work conference
  - i. Goldie will fill in as secretary.

## **8. Adjournment**

- a. Time meeting concluded: 7:53pm  
Motion by Carlin Dillon to adjourn meeting  
Second by Dan Brigman  
All Ayes - Motion Passed

Upcoming Meetings:

July 17, 2024 - Leeton Express Branch

August 28, 2024 - Lexington Branch

September 18, 2024 - Waverly Branch

October 16, 2024 - Corder Branch