



# September Reports




Presented to the Board October 2024




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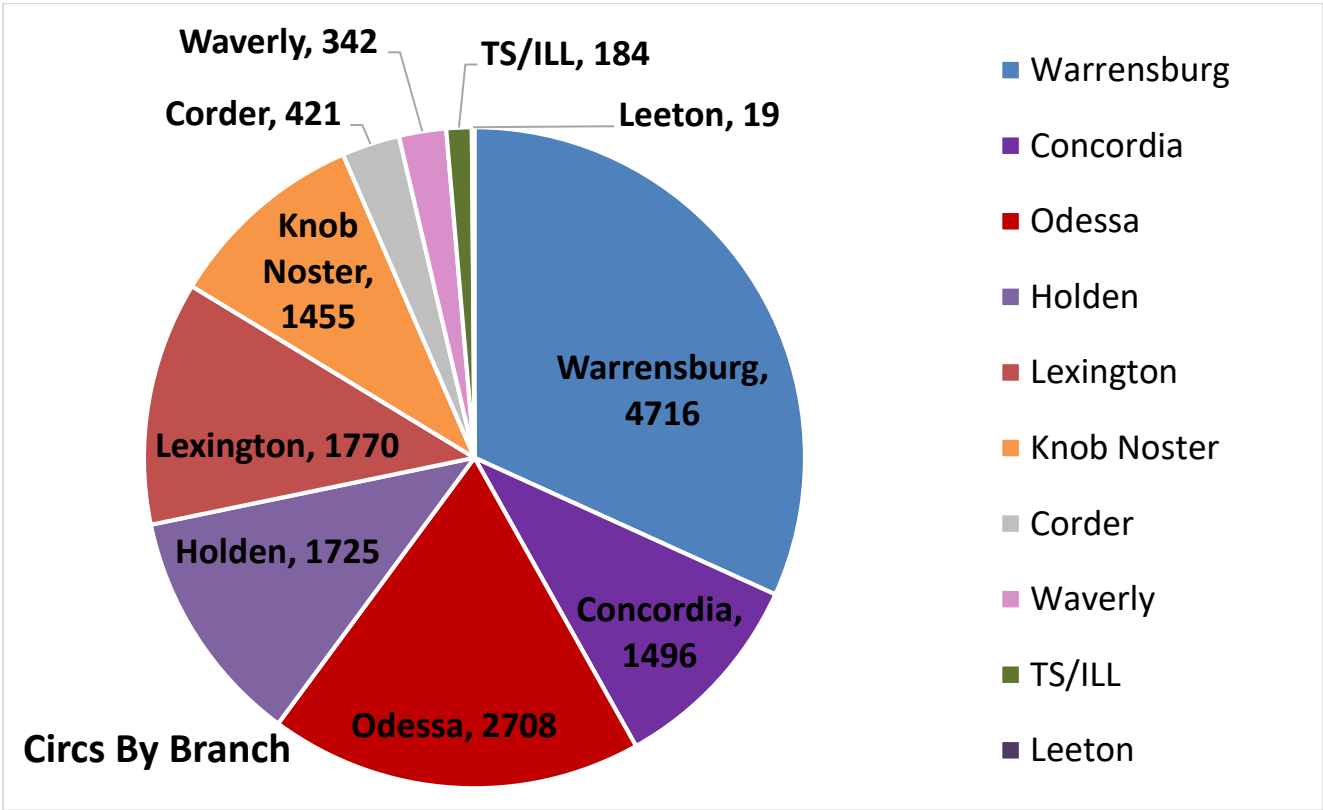
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Circulation, Physical Materials

September Circulation

|                |   |   |   |
|----------------|---|---|---|
|                |  |  |  |
|                | <b>Books</b>  | <b>Media</b>  | <b>Hotspots</b>   |
| <b>Monthly</b> | 12,444  | 2,370   | 22  |
| <b>YTD</b>     | 41,282  | 8,141   | 72  |

|   |   |   |
|---|---|---|
|  |  |  |
| <b>Trails Circulations</b>  | <b>Non-Trails Circulations</b>  | <b>Self-Check Circs</b>   |
| 12,056  | 2,780   | 1,478   |



Circulation, Digital Materials



|       | eBooks | eAudio | Video | Music |
|-------|--------|--------|-------|-------|
| Month | 452    | 1,312  | 176   | 31    |
| YTD   | 1,485  | 4,141  | 618   | 76    |

What is it?

Cost-per-circ, no wait times, smaller collection, max 10 check-outs per month



|       | eBooks | eAudio | Magazines |
|-------|--------|--------|-----------|
| Month | 1,885  | 1,472  | 333       |
| YTD   | 5,885  | 4,460  | 968       |

What is it?

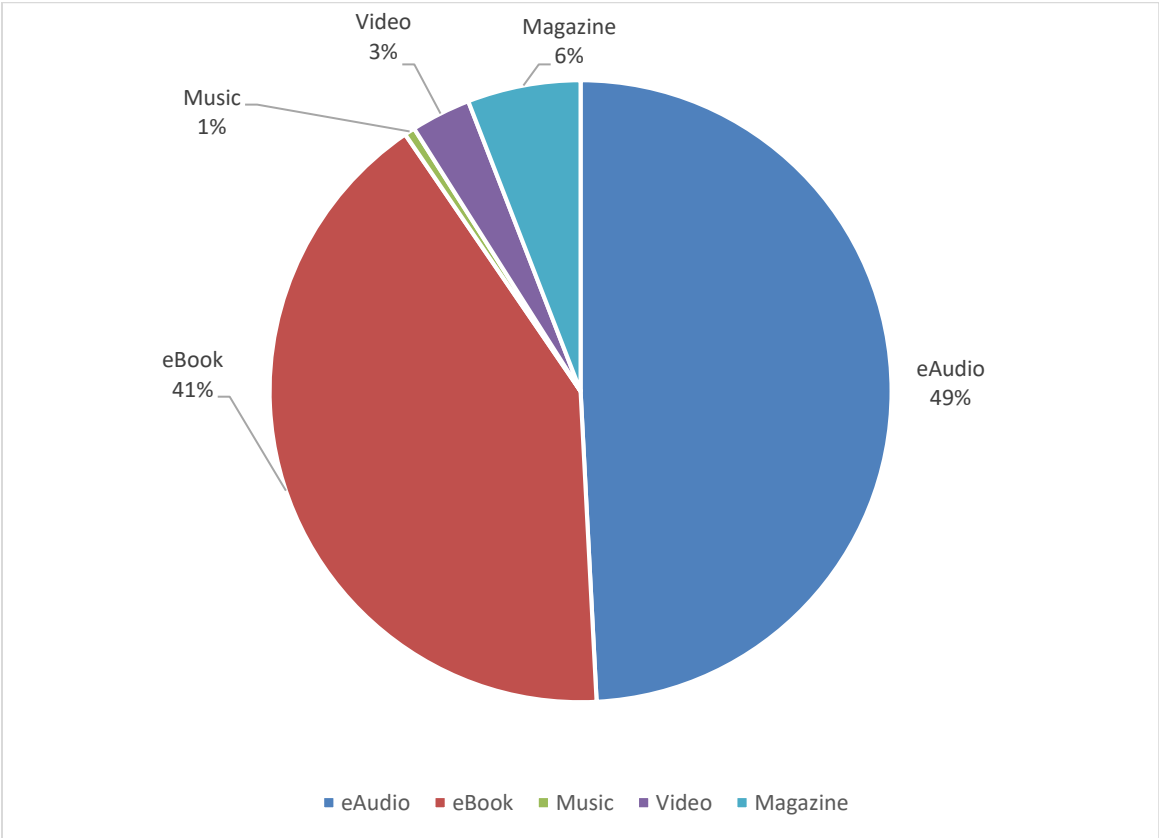
Consortium funding, more \$ per title, Kindle-compatible



|       | eAudio |
|-------|--------|
| Month | 6      |
| YTD   | 27     |

What is it?

Annual subscription, no wait, no renewals, no limit, small collection



Usage, Computer & Wi-Fi Internet Access

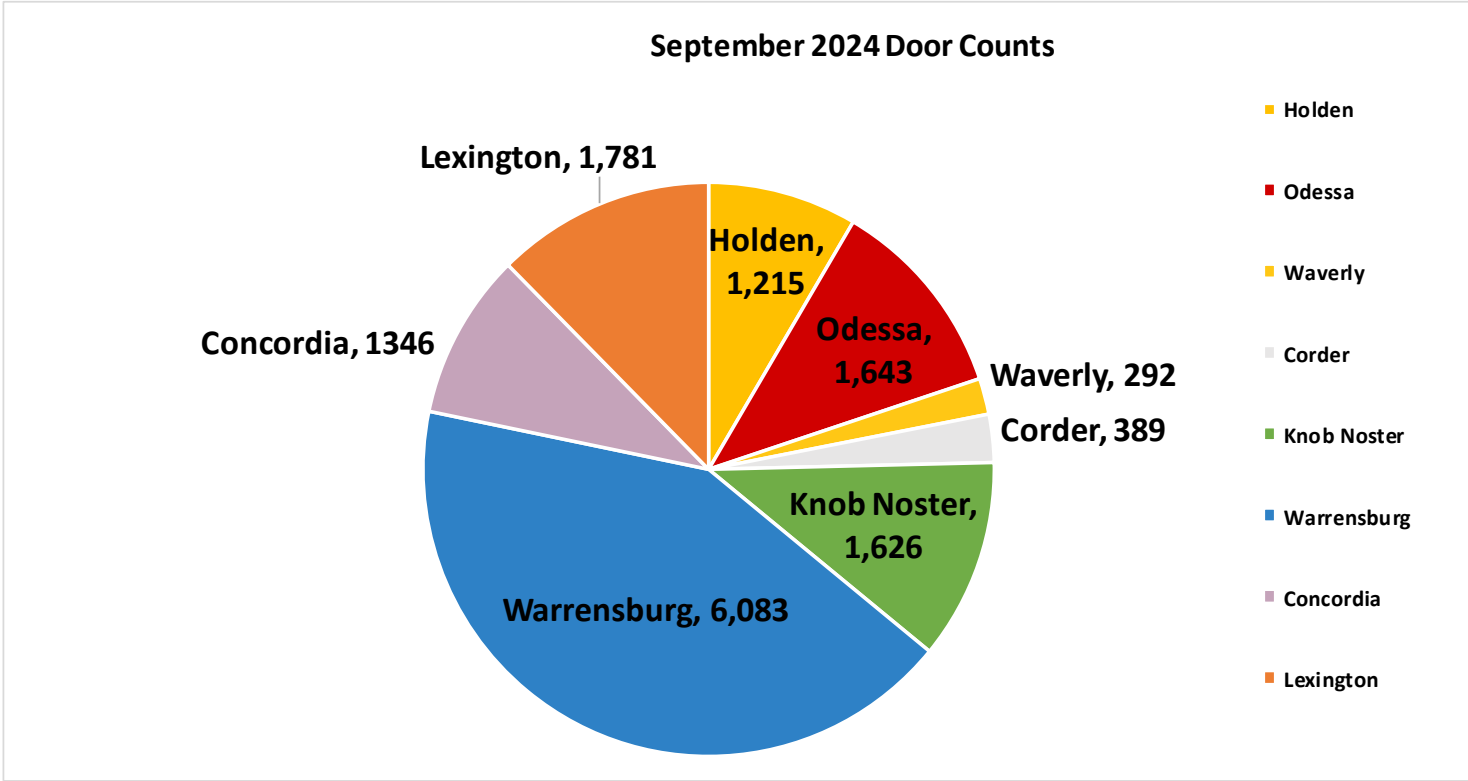
**Computers:**

| District: Current Month |       |
|-------------------------|-------|
| September               | Total |
| 2024                    | 1,288 |
| 2023                    | 995   |
| 2022                    | 1,043 |
| 2021                    | 895   |
| 2020                    | 160   |
| District: Year to Date  |       |
| FY 2025                 | 4,098 |
| FY 2024                 | 3,654 |
| FY 2023                 | 3,376 |
| FY 2022                 | 2,587 |
| FY 2021                 | 227   |

**Wi-Fi:**

| District: Current Month |       |
|-------------------------|-------|
| September               | Total |
| 2024                    | 1,565 |
| 2023                    | 1,297 |
| 2022                    | 1,052 |
| 2021                    | -     |
| 2020                    | -     |
| District: Year to Date  |       |
| FY 2025                 | 4,517 |
| FY 2024                 | 4,161 |
| FY 2023                 | 3,881 |
| FY 2022                 | 0     |
| FY 2021                 | 0     |

Usage, Door Counters:



Collections

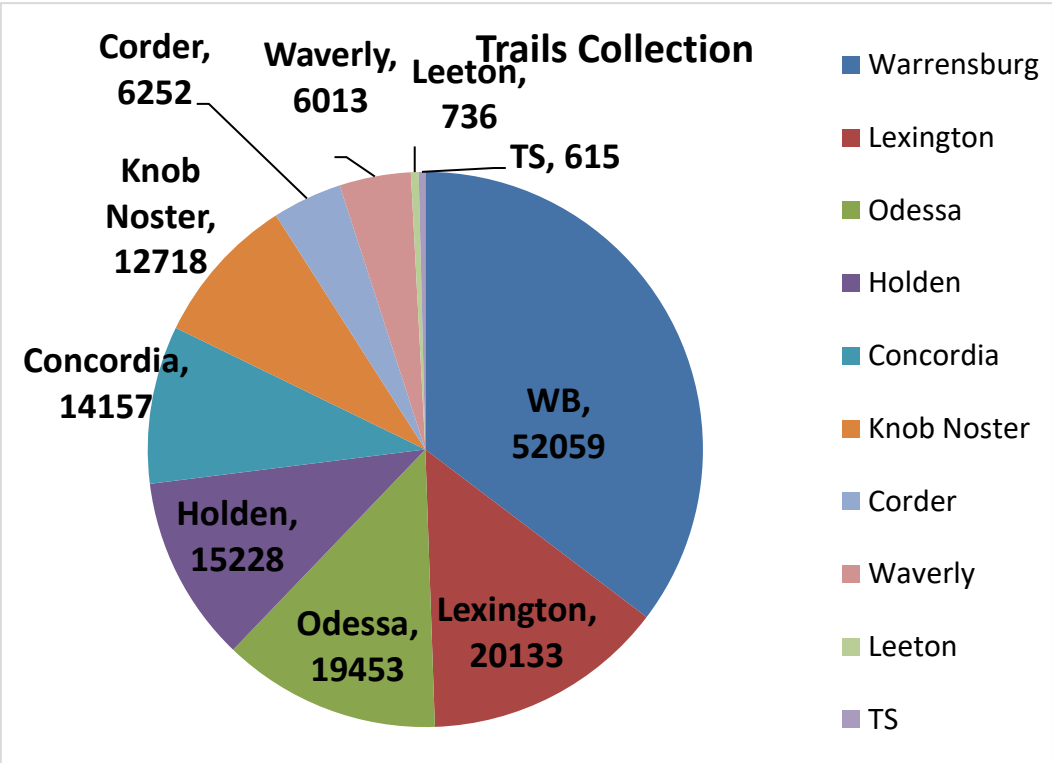
September FY25

147,664

Total Collection

1,107  
Added

1,095  
Removed



## Director's Report

### **Director: Jackie Hawes**

Oh my!!! What happened to September?! On September 3<sup>rd</sup>, I attended a webinar on the Results of the 2023 PLS. On September 4<sup>th</sup>, I attended the GRLC (Grand River Library Consortium) meeting in Center, MO, and bright and early, I flew out to enjoy time with my best friend and attend the ARSL (Association of Small & Rural Libraries) conference in Springfield, MA. I was really anticipating some much-needed downtime; however, the Digital Equity grant opportunity in partnership with UCM and Essential Families derailed my plans. I ended up working much of the time I was on vacation. No worries though, I do plan to take some time off very soon, so I can get my house ready for my Mom's visit!

As always, the ARSL conference did not disappoint! I was able to attend a 1-day pre-conference Mental Health First Aid for Library Staff. During the actual conference, I was able to attend wonderful sessions on the following: How to Weather the Turbulence of a Video Auditor; Community Resources; Small Towns, Big(foot) Legends: Using Local Lore to Inspire Programming; Outreach at Any Size; Strategic Planning for Every Library: A Collaborative Approach, Community Outreach: Four Things That Get You There; Funding a Renovation: How to Engage Your Community to Secure Funding for Your Building Project, and All the Feels: Leading with Emotional Intelligence.

Before and after ARSL, I was able to spend some time with a close friend and her family. We were able to do some fun activities: river cruise and train ride in Albany, NY, candle making class and shopping in Lake Placid, NY, made homemade pizza in their brick oven, paint night, and many deep conversations and laughs around the fire in her backyard. Even though it was a fun time, I was exhausted when I arrived back home on the 17<sup>th</sup>.

After a few days in the office, I headed off the MLA (MO Library Association) conference in KC. We were able to take a whole crew to conference, and many vendors and other attendees kept mentioning the number of folks we had there (11 on the first day & 10 on the second day). I had a fellow Director ask me how many branches we had to close, and I was happy to reply that we had all branches open both days! I was able to attend the following wonderful sessions: Performer's Showcase; Libraries & Parks in Partnership; Championing the Right to Read: Strategies to Advocate for Intellectual Freedom and Privacy in Libraries; Grand Challenges in Missouri Libraries; Good Days Don't: Rules for Positive Outlook at the Public Library; Trans-forming Allyship: Supporting Your Transgender Customers & Colleagues Part 1 & 2; Leaving Your Library Better Than You Found It: The Importance of Succession Planning in Public Libraries; and Closing the Trust Gap (closing keynote). We will be using the book *Closing the Trust Gap: Taking Action on What Matters Most for Leaders, Teams, and Organizations* for our Managers Book Club. Our first discussion will be at our next Manager's Training Day on November 1<sup>st</sup>.

### **Assistant Director: Susan Kromrie**

September started with more interviews for the Lexington position. I am pleased to report that we found a good candidate and Casey Henze started in late September. I combined some vacation time around the ARSL conference. My oldest lives in Jersey City so I was able to

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visit with her before and after the conference. Came home feeling very rested. The conference itself was really good with session on writing library policy, tips for conducting interviews, library accessibility, secrets to avoiding burnout, and strategic planning.

Now that I am back, I have been catching up, and working on the policies project. I have a rough draft of the personnel projects done. While most everyone was away at the Missouri Library Association conference, I had a lovely visit with Mary Kay Emmrich. She wanted to let us know about the Evergreen training that is to be offered starting in November.

## Department Reports:

### Human Resources: Tessa Moulton

September consisted of two employee orientations and a retirement. Kristin Urfer, Warrensburg's Branch Manager, started on Monday, September 9. Her week was extremely busy doing orientation with Roger, Regina, and I: Monday; training with Kendra Redden on Tuesday and Wednesday; and training with Debbie Kirchhoff on Thursday and Friday. I really appreciate Kendra and Debbie taking time out of their busy schedules to help Kristin get to know Trails and our policies and procedures. Our second orientation was on Monday, September 23 with Casey Henze. Casey is the new Lexington 40-hour Library Clerk I. We are extremely happy to have both ladies with us!

Lastly, I have some really exciting and yet sad news. After 39 years of committed service to Trails Regional Library, Beverly Hewitt has put in her retirement letter. Bev's official date of retirement will be November 1. We are so happy for Bev for her retirement; however, we are all sad to see her go. We wish her well in this next chapter of her life.

### Support Services: Roger Dumas

Support Services consists of the IT, Facilities, Courier, and a Custodian here at Trails Regional Library. Our purpose is to support the branch and circulation staff in being able to carry out their jobs and duties in a timely and efficient manner. The following is a look at some of the projects and needs this team has assisted with during the month of September. Support Services fielded 162 calls in the month of September 2024.

- Vacations taken: During the month of September our Facilities Tech II took a week of vacation for some much-needed R&R and down time.
- Lexington and Waverly projects update: Work on the LX branch has been continuing at a good pace. At the time of writing this report, they have finished up the back of the building and should be almost finished with the side as well. They are expecting to start on the front of the building in the first week of October. As soon as they finish the LX branch, they will move on to the WV branch to complete that project as well. As part of the LX project, we have had the awning on the front of the building removed. They took apart all of the metal frame work and stored it in the basement of the building while work is ongoing. While it has been down, Billy has brought the awning fabric back to the Annex building and has power washed it.
- Removal of trees at WB: We were able to get a tree cutting service to come out and assess the job needing to be done. In addition to the 6 trees we had identified as already dead and needing removed, the company found two more trees that were also

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already dead. This brought the total number of trees removed to 8. I am happy to report that the project is complete.

- Cyber Security training for all employees: As part of our membership to Morenet, Trails is able to take advantage of being part of a group called Infosec. This is a company that specializes in targeted training and certifications in the information technology world. They have a program that will allow us to educate and train staff to learn about proper ways to avoid things like email phishing and other cyber related issues. I had Luke, our IT Tech II, take on the role of getting us setup to have a monthly training program for all staff. Each month they will receive an email with a link to videos that teach various aspects of cyber security. We have already done an introduction video for staff, and the video for October will cover proper password usage and creation.
- Shared grant opportunity with Essential Family and UCM: During the month of September, Trails was approached with an opportunity to be part of a shared grant with Essential Families out of KC, and UCM - as you were informed about in the previous board meeting. During the month, I conducted meetings with my team and researched possible tech advancements Trails would possibly need to be a part of this grant.
- New Projector and Screen for WB for all Staff Training Days: The projector we normally use to facilitate all staff training days is approaching its end of life. In order to meet the needs of a growing Library District, the Support Services department researched and purchased a new projector and screen for use on these days (as well as other programs as needed). The new projector is designed to be able to function in high light areas, so we do not have to find a dark room to have the meetings in, but can project in 4K clarity in most light conditions. During September, we received the new projector and began testing to make sure it would work the way we anticipated (and it does). We are currently in the process of purchasing a mount for the projector and getting the screen delivered so we can install them both before the October 14th All Staff Training Day.

### **IT: Luke A. Ciccone**

In September of 2024, IT took care of many issues across the two counties. Including:

- New hire Henze started for Lexington position. Worked to generate accounts for the user.
- Set up Henze on both of the circulation computers so duties could be properly fulfilled.
- Addressed sound issues coming from reported public computers.
- New hire Urfer started for Warrensburg branch manager position. Set her up with all of the accounts and permissions she needs to meet her job duties.
- GFI Ricoh in Warrensburg was experiencing issues taking dollar bills. Through troubleshooting was able to get the hardware functioning properly once again.
- Started a yearlong cybersecurity program through InfoSEC. The licensing for InfoSEC is being covered under our MoreNET subscription. I worked with InfoSEC to cater a selection of training material and a schedule to deploy through the organization.
- Met with all department heads and each branch manager to brief them on Trails entering the InfoSEC training regime. Provided physical print outs covering details of the program. Setup the leaders for success to prepare those that report to them.



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- First round of Cybersecurity training has a 71% completion rate!
- Support Services fielded 162 calls in the month of September 2024.

### **Facilities: Billy Stone**

On vacation during middle of month. Filled in for courier multiple days.

- Removed/adjusted plexiglass at all branches per branch manager requests.
- Completed PLS data gathering at all branches.
- LX – Followed up on masonry project multiple times. Power washed awning cover while it was down.
- WB – Had multiple dead trees removed from forested area behind Admin area.

### **Technical Services: Anita Love**

September was such a blur of activity for the Technical Services department. Our big project during the month was starting a new round of system wide weeding. I have run off weeding lists for all of the branches for Adult Fiction. Once the branches are done with that we will then move into Adult genre fiction; the mysteries, science fiction/fantasy, Christian fiction and western collections. Needless to say, the weeding lists this time around are much shorter. We should be finished with this project by early 2025.

During the month of September, the TS crew saw a down turn on the number of damaged books coming in for repairs. I think we are finally getting on top of that project and the majority of well-read/well-worn books have been repaired or replaced.

The TS department has been asked by at least three different branches if we would go back on older popular fiction series and change the call number to reflect the series title and number. We have been putting the series title and number on new materials for several years now. This change was started during Nate Beyerink's tenure. I believe the initial suggestion of having the spine label reflect the series title and number was originally put forward by Debbie Kirchhoff, Concordia Branch Manager. Patrons and staff thank you Debbie. By doing this, it allows for all titles in a particular series to be shelved together and shelved in series order. Patrons and staff are really liking this change. TS started receiving older series titles for re-classifying in the middle of September.

Mid-September also had me going out to a couple of branches working with staff on their collection layouts. I made it out to Knob Noster and Corder. Branch staff were open to the changes so the TS team will probably be going out in October to actually shift the materials. We will be expanding shelf space in areas where there are lots of readers and lessen shelf space in areas where there are very few readers.

Near the end of September, I started work on replacing worn-out STEM kits. STEM kits have proven to be very popular with our patrons. Two years ago, Trails received a grant to purchase STEM kits from Penworthy. Five branches; Warrensburg, Lexington, Odessa, Concordia and Knob Noster were chosen to run the pilot program with these kits. The deciding factor was space; STEM kits are not shelved like books but are put out on a table in a kind of display. Patrons from Holden, Corder and Waverly have always been able to

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request any of these kits. The initial order was for 17 unique kits ranging from toddler age to grade 6. Trails ordered 5 sets of each kit, for a total of 85 kits. After two years of heavy use Trails is down to 57 kits still in circulation. Of those 57, I have 6 in my office that I'm trying to patch up/fix up and get back into circulation.

STEM kits are running about \$150.00 per kit; with some running a little cheaper and some running a little higher in price. So, Trails then looked at creating our own STEM kits. Pricing came out to be similar, whether we replace through Penworthy or create our own. If we add the cost of staff time in creating these kits that puts the price just over the \$150.00 average per kit. The project and information gathering continues.

### **Public Services: Catie McLaughlin**

I know I write this every month, but I swear the clock is on fast forward all of the time. September was a busy month for Public Services. Haley and I both participated in several webinars and learning experiences throughout the month. Kendra, Jae and I are working our way through the Lifetime Arts Grant brainstorming ideas for programming as well as evaluating branch and community space for art instruction. Haley and Catie attended MLA this year in Kansas City, Missouri. This was Catie's second year and Haley's first year. We attended training over three days and attended the Performer's Showcase. We will be reviewing some great options for our upcoming 2025 SRP performances with programmers at our upcoming meeting. We are back from MLA and getting back into the swing of things getting ready for our Programmer's meeting on October 2nd and the All-Staff day on October 14th. It is shaping up to be another busy month.

We also celebrated National Honey Month in conjunction with Library Card Sign Up Month to offer a new patron a chance for a basket of sweetness. We supplied the basket mainly with items from local merchants and honey producers. We will be drawing for the winner soon.

### **Branch Reports:**

#### **Concordia: Debbie Kirchhoff**

| Type of program | Name of Program           | Age group | Number attending/ using |
|-----------------|---------------------------|-----------|-------------------------|
| Program         | Bubbly Storytime (4)      | 0-5       | 64                      |
| Program         | Cartoons & Pancakes       | Family    | 2                       |
| Program         | Anime Adventures          | 13-17     | 0                       |
| Program         | Book Club                 | 18+       | 7                       |
| Program         | Afterschool Rock Painting | 6-12      | 7                       |
| Passive         | Coloring pages            | 6-12      | 60                      |
| Passive         | Book Title Scavenger Hunt | 6-12      | 12                      |
| Passive         | Ferris Wheel activity     | 6-12      | 0                       |
| Take & Make     | Bumblebee Spinner         | 6-12      | 10                      |
| Take & Make     | Scarecrow craft           | 6-12      | 5                       |

**Outreach activities completed:** Fall Festival Ping-Pong Ball Drop participant, Flyers shared to Community Facebook group, Events advertised in local newspaper

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**New cards issued:** 9

**Meeting room usage:** 1

**Reference Questions:** 133

**Other Questions:** 48

**Highlight:** The Plexiglas barriers were removed from the circulation desk and the library feels so spacious now! It also feels slightly weird after four years of protection, but we are definitely enjoying the extra workspace.

### Corder: Jennie Parks

| Type of program | Name of Program       | Age group | Number attending/ using |
|-----------------|-----------------------|-----------|-------------------------|
| Program         | Storytime (x4)        | 0-5       | 33                      |
| Program         | Book Book Club        | 18+       | 3                       |
| Program         | Needle Stories        | 13+       | 0                       |
| Program         | Yoga Fridays (x4)     | 19+       | 8                       |
| Program         | Book Friends (x4)     | 13-18     | 0                       |
| Program         | Game On! (x4)         | 6-18      | 0                       |
| Program         | Chess Club            | 6-18      | 0                       |
| Program         | Monday Melodies (x4)  | 0-5       | 22                      |
| Program         | Night Sky Paint Along | 6-18      | 1                       |
| Passive         | Coloring Sheets       | All Ages  | 8                       |
| Passive         | Roblox Saturdays (x4) | 6-18      | 0                       |

**Outreach activities completed:** 0

**New cards issued:** 4

**Meeting room usage:** N/A

**Reference Questions:** 11

**Other Questions:** 16

**Highlight:**

- Two new successful programs- Yoga Fridays and Monday Melodies! Patrons are very excited about them.

**Staff cheer:**

- Jennie was able to attend her first MLA conference and learned a lot.

### Upcoming Outreach:

### Holden: Teresa Opoien

| Type of program | Name of Program | Age group | Number attending/ using |
|-----------------|-----------------|-----------|-------------------------|
| program         | Storytime x4    | 0-5       | 56                      |
| passive         | Coloring sheets | 0-5       | 38                      |
|                 | Coloring Sheets | Adult 19+ | 10                      |

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|         |                           |          |     |
|---------|---------------------------|----------|-----|
| passive | Adult trivia questions    | 18+      | 12  |
| passive | Games set out             | 6-12     | 6   |
| Passive | Games set out             | 13-17    | 5   |
| passive | Super Saturday            | All ages | 7   |
| passive | Learning Worksheet        | 0-5      | 13  |
| passive | Tech Tuesday              | All ages | 47  |
| Program | Family Movie Matinee      | All ages | 5   |
| passive | Knitting Group 4x         | All ages | 28  |
| passive | Word search               | 19+      | 21  |
| passive | Questions of the day      | All ages | 279 |
| program | Coffee Connections x2     | All ages | 18  |
| program | Dungeons Dragons club     | 13+      | 4   |
| program | Chess Club                | 13+      | 3   |
| Program | Fall Watercolor           | 13+      | 15  |
| Program | Art Club Decorative Masks | 13+      | 23  |

**Outreach activities** 1 Day Care Storytime

**New cards issued:** 12

**Phone Calls:** 138

**Meeting room usage:** 0

**Reference Questions:** 306

**Other Questions:** 347

**Highlight :** New Dungeons and Dragons and Chess Club

**Upcoming Outreach:** Home School Program

**Knob Noster:** Laura Parent

| <b>Type of program</b> | <b>Name of Program</b>  | <b>Age group</b>   | <b>Number attending/using</b> |
|------------------------|-------------------------|--------------------|-------------------------------|
| Take and make          | hedgehog                | Preschool/children | 20                            |
| Take and make          | Acorn handprint         | Preschool/children | 20                            |
| Take and make          | Sunflower wreath        | Preschool/children | 20                            |
| Take and Make          | scarecrow               | Preschool/Children | 14                            |
| Program                | Storytimex3             | Preschool          | 67                            |
| Program                | KK Book Club            | Adult              | 6                             |
| Program                | Crafternoon             | Children           | 12                            |
| Program                | Bookgami                | Teens              | 2                             |
| Program                | Easy, Cheesy, Delicious | Adults             | 3                             |
| Program                | Midday Matinee          | Family             | 0                             |

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|         |                  |          |    |
|---------|------------------|----------|----|
| Program | Spellbook part 1 | Adult    | 2  |
| Passive | activity sheets  | Children | 50 |

**Outreach activities completed:** Outside swing sign

**New cards issued:** 17

**Meeting room usage:** 28

**Reference Questions:** 212

**Other Questions:** 360

**Highlight-** Our storytimes are back and doing well. We also had the branch weeded and it is looking so much better! Hoping to decorate for Fall and spooky season this week.

**Upcoming Outreach:**

**Lexington: Barbara Seitter**

| Type of program       | Name of Program            | Age group | Number attending/ using |
|-----------------------|----------------------------|-----------|-------------------------|
| program               | Story time x 4 days        | 0-5       | 71                      |
| program               | Kid's Corner               | 6-12      | 16                      |
| program               | T(w)een time               | 13-17     | 5                       |
| program               | Bee Creative               | Adult 19+ | 18                      |
| program               | History roundtable         | Adult 19+ | 7                       |
| Passive               | Coloring sheets            | 0-5, 6-12 | 23                      |
| Passive               | Word of the week           | 6-12      | 2                       |
| Passive               | Legos                      | 6-12      | 15                      |
| Program/district wide | Library card sign-up month | all       |                         |

**Outreach activities completed:** 1

**New cards issued:** 51

**Meeting room usage:** 19

**Reference Questions:** 262

**Other Questions:** 218

**Highlight:** The 7 weeks of craziness is over! We welcomed our new full-time staff member, Casey, to Lexington September 24<sup>th</sup>. Again, thanks to all who subbed and went shorthanded to help us out. We mostly worked bare bones so the help was always welcomed! Work on the building began and things are moving right along. The back wall is completed and looks very nice. The side wall is soaking up the paint (I think we are at 3 coats) but close to being done and then work on the front of the building will begin. They have decided to do the front wall at night so it will be less disruptive for everyone.

**Upcoming Outreach:** October 19<sup>th</sup>, Book Sale and Middle School dance at the LEX.

**Odessa: Kendra Redden**

| Type of program | Name of Program | Age group | Number attending/ using |
|-----------------|-----------------|-----------|-------------------------|
|-----------------|-----------------|-----------|-------------------------|

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|                |                           |          |    |
|----------------|---------------------------|----------|----|
| Program        | Well- Read Poet's Society | 13+      | 1  |
| Program        | Storytime (Wednesday x3)  | 0-5      | 69 |
| Program        | Storytime (Thursday)      | 0-5      | 4  |
| Program        | Otaku Club                | 13-17    | 3  |
| Program        | Silent Book Club          | 18+      | 0  |
| Program        | STEM Lab                  | 5-8      | 13 |
| Program        | Love is an Open Book Club | 18+      | 3  |
| Program        | Preschool Play and Learn  | 0-5      | 6  |
| Program        | Squishy Art               | 9-12     | 7  |
| Program        | Bunco                     | 18+      | 3  |
| Program        | A Night in the Shire      | 18+      | 2  |
| Program        | Freed Between the Lines   | 13-17    | 4  |
| Program        | Feature Friday            | All Ages | 2  |
| Program        | Book Lover's Book Club    | 18+      | 4  |
| Program        | Genealogy 101             | 18+      | 15 |
| Passive        | Coloring Sheets           | All Ages | 28 |
| Take and Makes | Extra Storytime Crafts    | All Ages | 28 |

### **Outreach activities completed:**

Kendra Redden was at Baby Grace in Odessa and was able to speak to 10 participants about 1000's Books Before Kindergarten and library services available to them.

**New cards issued:** 31

**Meeting room usage:** 38

**Reference Questions:** 599

**Other Questions:** 370

### **Highlight:**

Odessa branch had 4 staff members attend the MLA conference in Kansas City Mo. For 3 of the staff members, it was a first-time experience. Everyone learned new things and had a great experience.

### **Staff cheer:**

Odessa is cheering the staff who covered the branch and made it possible for other staff to go to MLA.

A big thank you to administration for the budget for staff to go to MLA!

### **Upcoming Outreach:**

Odessa branch will be handing out candy and bookmarks with Helen's House and Tilley and Co. in the Odessa Chamber of Commerce Downtown Trick or Treat on Saturday, October 26, 2024 from 5 pm to 7 pm. All are welcome to join us!

### **Warrensburg: Kristin Urfer**

| Type of program | Name of Program | Age group | Number attending/ using |
|-----------------|-----------------|-----------|-------------------------|
| Program         | Storytime (8)   | 0-5       | 144                     |

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|                |                          |          |     |
|----------------|--------------------------|----------|-----|
|                | Coffee & Connections (4) | 19+      | 22  |
|                | Libraries Got Game (4)   | All ages | 10  |
|                | Music and More (4)       | 0-5      | 115 |
|                | NovelTea                 | 19+      | 8   |
|                | Craftastic               | 19+      | 4   |
|                | Anime Otaku:Teens        | 13-18    | 0   |
|                | Anime Otaku: Adult       | 19+      | 4   |
|                | Pop-Up                   | All Ages | 8   |
|                | Crafty Family Fun        | All Ages | 15  |
|                | Kids in the Kitchen (2)  | 6-12     | 20  |
|                | Zumba (2)                | 19+      | 8   |
|                | Mysteries & Mayhem       | 19+      | 0   |
|                | Legends & Librarians (2) | 19+      | 6   |
|                | Make, Mingle, & Munch    | 19+      | 4   |
|                | RED                      | 6-12     | 11  |
|                | Local Author Talk        | 13+      | 4   |
|                | Cryptid Adventures       | 11+      | 12  |
| Passive        | Would You Rather         | All ages | 345 |
|                | Activity Sheets          | All ages | 545 |
| Take and Makes | Maker Table              | All ages | 112 |

**Outreach activities completed:** CLIMB Leadership class tour (21 participants) on September 19 and Crest Ridge Elementary Fall Family Reading Night (75 participants) on September 26

**New cards issued:** 92

**Meeting room usage:** 20

**Study room usage:** 49

**Reference Questions:** 250

**Other Questions:** 400

**Highlight:** Three of our WB staff members were able to attend the MLA conference and came back with lots of new information and inspiration!

**Staff cheer:** I started on September 9 as the new Warrensburg Branch Manager, and I have been so warmly welcomed. The entire staff have been enthusiastic and more than willing to answer all of my questions to help me settle in and learn everything about the branch and our community. I am so grateful to have come into such a fantastic team!

**Upcoming Outreach:** None

**Waverly: Amy Boland**

| Type of program | Name of Program  | Age group | Number attending/ using |
|-----------------|------------------|-----------|-------------------------|
| Program         | Story time       | 0-5       | 7                       |
| Program         | Adult Circle     | 18+       | 6                       |
| Passive         | Coloring sheets, | 0-5, 6-12 | 15                      |

Statistical Reports

|         |              |           |   |
|---------|--------------|-----------|---|
| Passive | Take & Makes | 0-5, 6-12 | 4 |
|---------|--------------|-----------|---|

**Outreach activities completed:** Flyers to local businesses and preschool.

**New cards issued:** 0

**Meeting room usage:** 1

**Reference Questions:** 12

**Other Questions:** 8

**Highlight:** Board meeting was held here at the Waverly Branch. All is going well.

**Upcoming Outreach:** Flyers to local business.

**Leeton: Deanna Schuler:**

| Type of program | Name of Program              | Age group | Number attending/ using |
|-----------------|------------------------------|-----------|-------------------------|
| Programs        | Trading Card Club            | 6-12      | 7                       |
| Programs        | Saturday Storytime and Craft | 3-5       | 0                       |
| Programs        | Saturday Cinema              | All ages  | 0                       |

**Outreach activities completed:**

A collaboration with the ICE BURG ice cream truck. He came down to Leeton on Monday September 16 (when Leeton is out of school) and as he traveling around town he will hand out flyers and advertise for a BONUS Ice Cream themed story time. He will then park in front of the library during and after Storytime. (This will be his first visit to Leeton.) 10 people got ice cream from the truck before story time, 5 children came in for story time (plus the Boys & Girls Club – 15 students came).

**New cards issued:** 2

**Meeting room usage:** N/A

**Reference Questions:**

**Other Questions:**

When is next trading card club?

**Highlight:**

**Staff cheer:**

**Upcoming Outreach:**

Still working on my collaboration with Gunzil and Bowser books in Warrensburg to bring a reasonable book fair. We will be open the week of parent-teacher week 10/14 – 10/17. Book Fair will be open during library hours on Tues, Wed, Thurs as well as school hours on Monday (one of our few Mondays in session, and also all-day Thursday.)